

# नेहरु युवा केन्द्र संगठन

## Nehru Yuva Kendra Sangathan

स्वायत्तशासी संस्था an Autonomous Body under the  
युवा कार्यक्रम एवं खेल मंत्रालय Ministry of Youth Affairs & Sports  
भारत सरकार Government of India

Ref. No.: 11040/NYKS/PERS:misc/2024/881

Date: 20/12/2024

### NOTICE

**Subject: Engagement of two Young Professionals in Nehru Yuva Kendra Sangathan, an Autonomous body under the Ministry of Youth Affairs and Sports- reg.**

Nehru Yuva Kendra Sangathan (NYKS) invites application from eligible persons for engagement of 02 (two) Young Professionals in Nehru Yuva Kendra Sangathan. The details of the engagement are as follows:

1.	Name of post	Young Professional
2.	Requirement	02 (Two)
3.	Nature of engagement	Purely Contractual
4.	Period of engagement	Till June 2025 or till further orders, whichever is earlier.
5.	Eligibility criteria	<p>i. Applicant should be a citizen of India.</p> <p>ii. Essential Qualifications:</p> <ul style="list-style-type: none"> <li>Bachelor's Degree in any stream from any recognized College/University of India with at least 55% marks.</li> <li>Basic knowledge of computer.</li> </ul> <p>iii. Age of the candidate should not be more than <b>32 years</b> (as on the date of publication of the advertisement).</p> <p>iv. The candidate must be able to Read, Write and Speak English or Hindi language</p>
6.	Scope of Work	<p>To assist in the following areas:</p> <ul style="list-style-type: none"> <li>Evaluation of schemes and initiatives of NYKS.</li> <li>Drafting of contents.</li> <li>To carry out research work highlighting the participation of youth in initiatives of NYKS and its impact.</li> <li>Preparation of proposals on various programmes/activities.</li> <li>Preparation/compilation of programme/activity reports</li> <li>To assist the Programme Section of NYKS as per the requirement.</li> <li>To handle all such assignments/work as may be assigned to him/her by the Competent Authority of NYKS.</li> </ul>

Page 1 of 4

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20.12.2024

7.	Allowances	Person shall <b>not</b> be entitled to any kind of allowance or accommodation facility, eg. Dearness Allowance, Residential Accommodation, Personal Staff, CGHS, Medical Reimbursement etc.
8.	TA/DA	No TA/DA shall be admissible for joining the assignment or upon its completion as per D/o Expenditure's OM No. 3-25/2020-E.IIIA dated 09.12.2020.
9.	Remuneration	A fixed monthly amount of <b>Rs. 40,000/-</b> (Rupees Forty Thousand Only) will be admissible. There will be no annual increment/percentage increase during the contract period. No DA is admissible over this fixed amount.
10.	Leave	Person shall be eligible for eight (08) days of leave in a calendar year on pro-rata basis. No remuneration for period of absence in excess of the admissible leave will be paid.
11.	Tax deduction at source (TDS)	TDS admissible shall be deducted from the monthly remuneration of the Young Professional. A TDS certificate shall be issued by the concerned DDO on demand.
12.	How to apply	The duly filled-in application in the attached Proforma along with the following documents may be sent to email ID: - <a href="mailto:ddpersonnel@gmail.com">ddpersonnel@gmail.com</a> bearing the subject " <b>Application for Young Professional in NYKS</b> ".  <ul style="list-style-type: none"> <li>• Educational Qualification Certificate and Marksheets</li> <li>• Experience Certificate(s) (if any)</li> <li>• Photo Identity Proof (Aadhar Card/PAN Card/Driving License/Passport)</li> <li>• Address Proof (Aadhar Card/Electricity Bill)</li> </ul>
13.	Selection Procedure	Final selection will be made by a selection committee of NYKS on the basis of Personal Interview subject to qualifying the eligibility criteria. The decision of the Selection Committee on selection of candidates will be final.
14.	Last date of receipt of application	<b>14 days</b> from the date of issue of this notice on the official Website of Nehru Yuva Kendra Sangathan ( <a href="http://www.nyks.nic.in">www.nyks.nic.in</a> ) <b>i.e on or before 31.12.2024</b>
15.	Place of Posting	NYKS Headquarters, New Delhi

2. The above engagement is purely on temporary and contractual basis. The selected candidate will not have any right to seek regularization to any post in NYKS during or after the period of the contract.

3. Applications under the above said post does not make the candidate eligible for the same. Candidates must go through the requirements of essential educational qualification, age, experience etc. and satisfy themselves that they are eligible for the post before application.

4. Incomplete applications or applications received without supporting documents/illegible documents shall not be entertained and will be rejected out-rightly. No

information/request regarding re-submission of any such document shall be made by NYKS. Therefore, candidates are advised to read the advertisement carefully and provide all documents and information with the application.

5. In case, the number of applications are more, NYKS may adopt shortlisting criteria on the basis of educational qualification or experience or both. Therefore, candidates are advised to provide information regarding essential qualification as well as any other higher qualification and experience (if any).

6. Since the engagement will be entirely contractual, therefore, caste based reservation/ age related relaxation will not be applicable in this case.

7. In case the selected candidate wishes to resign from his/her position, he/she will have to serve at least one month's notice period or furnish salary in lieu thereof. However, the Competent Authority may waive off the condition for notice period/salary in lieu thereof, in deserving cases.

8. NYKS reserves the right to cancel or modify the advertisement or part of it, at any stage.

**Encl:** Application form.

*sd/Secy*  
*20.12.2024*

(Aartika Sethi)  
Assistant Director (Personnel), NYKS  
Telephone: 011-23442822

**To:** EDP Section, NYKS, *with a request to upload this notice on NYKS' website.*

**Copy to:**

- Sr. PPS to Secretary (Youth Affairs and Sports), MoYAS, Govt. of India.
- PPS to Joint Secretary (Youth Affairs and Sports), MoYAS, Govt. of India.
- PS to Director General, NYKS, New Delhi.
- Director, NYKS Section, Department of Youth Affairs, MoYAS, Govt. of India.
- Director (i/c) (FB&A), NYKS, Hqrs, New Delhi.
- Joint Director (GA), NYKS, Hqrs, New Delhi.
- Joint Director (Programme), NYKS, Hqrs, New Delhi.
- Under Secretary, NYKS Section, Department of Youth Affairs, MoYAS, Govt. of India, *with the request to get the notice uploaded on the Ministry's website.*
- Concerned file.

**Application for appointment of Young Professional on contract basis in  
Nehru Yuva Kendra Sangathan**  
(An Autonomous body under Ministry of Youth Affairs and Sports, Govt. of India)

**Application No.:**  
(to be filled by office)

**Post Applied for:**

Young Professional

Fix a recent  
passport-  
size  
coloured  
photograph

**Personal Details:**

1.	Name in full (Block Letters)				
2.	Father's Name				
3.	Date of Birth				
4.	Email ID				
5.	Mobile No.				
6.	Alternate No. (if any)				
7.	Aadhar Number				
8.	Nationality				
9.	Correspondence Address				
10.	Permanent Address				
11.	Languages known (Read, Write and Speak)				
12.	Educational Qualifications (Essential as well as higher qualification, if any)	<b>Degree</b>	<b>Subject</b>	<b>University</b>	<b>% or CGPA</b>
13.	Whether possess basic Computer knowledge or not? (Yes/No) (Briefly describe about the knowledge)				
14.	Details of Work Experience (if any) (Post held, tenure of work experience and Employer Department) (supporting documents to be attached)				
15.	Do you have any Police/Court case/complaint registered in your name? (Yes/No)				

**Enclosure:** Copy of the documents as sought in the advertisement notice.

Date: .....

**Signature of the applicant**