NEHRU YUVA KENDRA SANGATHAN

DRAFT RECRUITMENT RULES - 2020

Name of post	Number of posts	ication	Pay Band and Grade Pay/Pay Scale (in Rupees)	Whe ther sele ctio n post	Age limit for direct recrui tment	Educatio nal and other qualifica tions required for direct recruits	Whether age and education al qualificati ons prescribe d for direct recruitme nt t will apply in the case of promotee s	d of proba tion if any	Method of recruitment	In case of recruitment by promotion/deputation/transfer/grades from which promotion/deputation/transfer to be made	If DPC exists, its constitution	Circumsta nces in which UPSC is to be consulted in making recruitme nt
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Director	12* (2020) 6 posts at Headqu arters as Director 6 posts at Pay and Account Office States as Director *subject to variation depende nt on	Not Applic able	Level-13, Rs 123100 -215900	Non - Sele ctio n	Not Applic able	Not Applicabl e	Not Applicable	Not Applic able	75% posts by promotion. 25% post by deputation (through search cum Selection mode) as Executive Director in the rank of Director and posting at head office	Promotion State Director/Joint Director with 9 years service in Level-12, Rs 78800-209200, in the grade rendered after appointment there to on regular basis. Essential Eligibility conditions Subject to the conditions that the officer in the consideration zone: a) Should have worked under 4 Pay and Account Office Zones; b) Fixed term posting of 4 years in specified Hard Area District/State together as per transfer policy; c) Should not have worked more than 7 years in one Pay and Account Office Zone; d) Should not have worked more than 5 years in a State; and e) Should not have worked in one Kendra for more than 3 years f) Should not have worked more than 7 years in the entire service in NYKS Headquarter. g) Should not have worked in his/her home District except in exceptional cases with	 Director General NYKS- Chairman Joint. Secretary (YA) - Member Director (YA) / Deputy Secretary (YA), looking after NYKS in the Ministry -Member An expert in Youth/Social Work. Director level coopted officer - Member 	Not Applicable

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work	the approval of Chairperson of BOG for
load	maximum of two years in the entire
	service.
	Note: Exemption from above Essential
	eligibility conditions :-
	engionity conditions
	One time everyties from energy
	One time exemption from special
	eligibility conditions only presently
	serving Joint Directors / State Directors
	who have joined NYKS before 1st May,
	1988.
	Deputation:
	Officers under the Central/State Govt/
	Autonomous bodies/ Universities:-
	Holding analogous posts on regular
	basis;
	OR
	2) With 5 years regular service in the pay
	level 12, Rs. 78800-209200
	OR
	3) With 10 years regular service in the pay
	level 11, Rs. 67700- 208700
	level 11, NS. 07700-200700
	<u>Desirable</u>
	(a) Masters degree in Sociology/ Anthropology, Social Work, Post
	Graduate Diploma in Social
	Development/ Youth Work/ Rural
	Development or equivalent.
	(b) 5 years experience in rural development or
	social work or voluntary work or allied areas
	in Govt./semi Govt. Recognized institutions.
	Note1 (For promotion)
	Where Juniors who have completed their
	qualifying/eligibility service are being
	consider for promotion, their seniors
	would also be considered provided they
	are not short of requisite
	qualifying/eligibility service by more than
	half of such qualifying/eligibility service
	or two years, whichever is less, and
	have successfully completed probation
	period for promotion to the next higher
	grade along with their juniors who have
	already completed such qualifying/
	eligibility service.
	Gligibility Scivice.
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	Note 2: (For Deputation) a) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion. b) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central Govt. shall	
	same or some other organization/	
	appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.	

Name of post	Number of posts	Class ificati on	Pay Band and Grade Pay/Pay Scale (in Rs.)	Whe ther sele ctio n post	Age limit for direct recruit ment	Educati onal and other qualific ations require d for direct recruits	Whether age and educationa I qualifications prescribed for direct recruitmen t will apply in the case of promotees	Perio d of proba tion if any	Method of recruitment	In case of recruitment by promotion/deputation/transfer/gra des from which promotion/deputation/transfer to be made	its constitution	Circumsta nces which UPSC is to be consulted in making recruitmen t
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Joint Director/ State Director	32* (2020) 3 posts at Headqua rters 6 posts at Pay and Account Office States 23 posts at State Offices As and when number of State Offices increase s, the post	Not Applic able	Level-12, Rs 78800- 209200	Not Appl icabl e	Not Applica ble	Not Applica ble	Not Applicable	Not Applic able	100% by promotion failing which by deputation	Promotion Deputy Director with 9 years service in Level-11, Rs 67700-208700, in the grade rendered after appointment there to on regular basis. Essential Eligibility conditions Subject to the conditions that the officer in the consideration zone :- a) Should have worked under 3 Pay and Account Office Zones; b) Fixed term posting of 3 years in specified Hard Area District/State together as per transfer policy; c) Should not have worked more than 7 years in one Pay and Account Office Zone; d) Should not have worked more than 5 years in a State; and e) Should not have worked in one Kendra for more than 3 years f) Should not have worked more than 7 years in the entire service in NYKS Headquarter g) Should not have worked in his/her home District except in exceptional cases with the approval of	1. DIRECTOR GENERAL NYKS— Chairman 2. Joint. Secretary (YA)- Member 3. Director (Pers), NYKS— Member 4. An expert in Youth/Social Work. 5. Director level coopted member	Not Applicable

from		Chairperson of BOG for maximum
Heado	gua	of two years in the entire service.
rters	·	
	WIII	Note : Exemption from above
be		Essential eligibility conditions :-
shifted		Essential eligibility conditions
such		
States		One time exemption from special
Ciatos	0.	eligibility conditions only presently
	.	serving Deputy Directors who have
*subje	ect	joined NYKS before 1 st November,
to		1992.
variati	ion	1002.
depen		
		Deputation:
work		Officers under the Central/State
load		Govt / Autonomous bodies/
		Universities holding analogous
Note.	.	posts on regular basis.
Note:		OR
The p		2. With 5 years regular service in
will	be	the pay level 11, Rs. 67700-
Joint		208700
Direct		OR
	101	3. With 10 years regular service in
at		3. Will To years regular service in
Heado	qua	the pay level 10, Rs. 56100-
rters		177500
and		
and		<u>Desirable</u>
		(a) Masters degree in Sociology/
State		Anthropology, Social Work, Post
Direct	tor	Graduate Diploma in Social
at St	itate	Development/ Youth Work/ Rural
Office		Development or equivalent.
Office	,5	(b) 5 years experience in rural
		development or social work or
		voluntary work or allied areas in
		Govt./semi Govt. Recognized
		institutions.
		Note1: (For promotion)
		Where Juniors who have completed
		their qualifying/eligibility service are
		being consider for promotion, their
		seniors would also be considered
		provided they are not short of
		requisite qualifying/eligibility service
		by more than half of such
		qualifying/eligibility service or two
L	1	1 1 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2

	years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service. Note 2: (For Deputation) a) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion. b) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central Govt. shall ordinarily not exceed three years. c) The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications	
	applications.	

Name of post		Classif ication		Whe ther sele ctio n post	Age limit for direc t recru itmen t	Educ ation al and other qualif icatio ns requir ed for direct recrui ts	Whether age and education al qualificati ons prescribe d for direct recruitme nt t will apply in the case of promotee s	Period of probati on, if any	Method of recruitment	In case of recruitment by promotion/deputation/transfer/grade s from which promotion/deputation/transfer to be made	If a DPC exists, its constitution	Circumsta nces which UPSC is to be consulted in making recruitme nt
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Deputy Director	107* (2020) 12 at Headquart ers. 6 posts at Regional Directorat e 89 posts at Nodal Kendras/D istricts Note: Identificati on of Nodal districts will be on the criteria such as	Not Applic able	Level-11, Rs 67700- 208700	Non - Sele ctio n	Not Appli cable	Not Applic able	Not Applicable	Not Applica ble	100%By promotion failing which by deputation	Promotion District Youth Coordinator/ Assistant Director/ AD (OL) with 9 years service in the Level-10, Rs 56100-177500, in the grade rendered after appointment there to on regular basis. Essential Eligibility conditions Subject to the conditions that the officer in the consideration zone:- a) Should have worked under 2 Pay and Account Office Zones; b) Fixed term posting of 2 years in specified Hard Area District/State together as per transfer policy; c) Should not have worked more than 7 years in one Pay and Account Office Zone; d) Should not have worked more than 5 years in a State; and e) Should not have worked in one Kendra for more than 3 years f) Should not have worked more than 7	1. Executive Director /Director (Pers) NYKS - Chairman 2. Director (YA)/Deputy Secretary (YA),MYA&S - Member 3. DirectorNYKS - Member 4. An expert in the field of Youth/Social Work to be nominated by DIRECTOR GENERAL NYKS - Member 5. Joint Director / State Director - co-opted	Not Applicable

 	1					
State/UTs				years in the entire service in NYKS	Member	
Capitals,				Headquarter		
important				g) Should not have worked in his/her		
districts.				home District except in exceptional		
,				cases with the approval of Chairperson		
Namami				of BOG for maximum of two years in		
Gange						
districts,				the entire service.		
Aspiration						
al districts,				Note: Exemption from above Essential		
as per				eligibility conditions :-		
present				ongionity conditions :		
circumsta				0		
				One time exemption from special		
nces				eligibility conditions only presently serving		
subject to				Assistant Directors / District Youth		
further				Coordinators / AD(OL) who have joined		
review				NYKS before 1 st June, 1997.		
based on				11110 551515 1 55115, 15511		
				Deputation:		
				<u>Deputation:</u>		
India						
Policies				1. Officers under the Central/State		
from time				Govt / Autonomous bodies /		
to time				Universities holding analogous		
to time						
				posts on regular basis.		
*subject to				OR		
variation				2. With 5 years regular service in the		
				pay level 10, Rs. 56100-177500		
dependent						
on work				OR		
load				3. With 10 years regular service in the		
				pay level 9, Rs. 53100-167800		
				Desirable		
				(a) Masters degree in Sociology/		
				Anthropology, Social Work, Post		
				Graduate Diploma in Social		
				Development/ Youth Work/ Rural		
				Development or equivalent.		
				(b) 5 years experience in rural development		
				or social work or voluntary work or allied		
				areas in Govt./semi Govt. Recognized		
				institutions.		
				in outduorioi		
				Note1: (For promotion)		
				Note1: (For promotion)		
				Where Juniors who have completed		
				their qualifying/eligibility service are		
				being consider for promotion, their		
				seniors would also be considered		

	provided they are not short of requisite
	qualifying/eligibility service by more
	than half of such qualifying/eligibility
	service or two years, whichever is less,
	and have successfully completed
	probation period for promotion to the
	next higher grade along with their
	juniors who have already completed
	such qualifying/ eligibility service.
	Note2: (For Deputation)
	1.555.2. (5.5.2.5)
	a) The departmental officers in the
	feeder category who are in the
	direct line of promotion shall not be
	eligible for consideration for
	appointment on deputation.
	Similarly deputationist shall not be
	eligible for consideration for
	appointment by promotion.
	b) The period of deputation including
	the period of deputation in another
	ex-cadre post held immediately
	preceding this appointment in the
	same or some other organization/
	department of the central Govt.
	shall ordinarily not exceed three
	years.
	c) The maximum age limit for
	appointment by deputation shall be
	'Not exceeding 56 years' as on the
	closing date of receipt of
	applications.

Name of post	Number of posts	ificati on	Pay Band and Grade Pay/Pay Scale (in Rupees)	Whet her selec tion post	for direct recruitment	Educational and other qualifications required for direct recruits	Whethe r age and educati onal qualific ations prescri bed for direct recruit ment t will apply in the case of promot ees	Period of probati on, if any		In case of recruitment by promotion/deputation/trans fer/grades from which promotion/deputation/trans fer to be made	constitution	Circumst ances which UPSC is to be consulted in making recruitme nt
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Assistant Director/ District Youth Officer	560* (2020) 14 a Headquarters 12 a Regional Directorate 534 - District Offices *subject to variation depending on work	t	Level-10, Rs 56100- 177500	Sele ctio n	21 to 30 years Relaxable for Govt servants/De partmental candidates and for Scheduled Castes, Scheduled tribes, Other Backward Castes, Physically challenged, exservicemen and other specified categories in	Essential 1)Post Graduate Degree in any discipline from a recognized university. Desirable: Degree in MSW / Masters in Sociology would be an add advantage Weightage of 10% during Interview shall be given to ex- NYVs and/or	No	2 years	70% by direct recruitment 30% by promotion (failing which by deputation) Note: (Applicable only for direct recruitment) Vacancies caused by the	Promotion Section Officers and Account Officers with 6 years service in Pay Level-7, Rs 44900-142400, in the grade rendered after appointment there to on regular basis. Essential Eligibility conditions Subject to the conditions that the officer in the consideration zone:- a) Should have worked under 4 Pay and Account Office Zones; b) Fixed term posting of 3 years in specified Hard Area District/State together as per transfer policy; c) Should not have worked	1. Executive Director/Director (Pers) NYKS – Chairman 2. Director (YA)/DS (YA), MYAS- Member 3. Director of NYKS -Member 4. Director of NYKS -Member 5. Deputy Secretary level Coopted officer – Member Note: the committee for confirmation of	Not Applicable

load	accordance NYKs affiliated	incumbent	more than 7 years in one	Probation will be the	
	with the Youth Club	being away	Pay and Account Office	same as above.	
	instructions Members and to	on transfer	Zone ;		
	issued by PG Degree		d) Should not have worked		
Note:			more than 5 years in a State		
Note:	DOPT, Govt holders of	deputation	; and		
The post	of India from RGNIYD	or long	e) Should not have worked in		
at	time to time.	1111633 01			
Headquar		study leave	one Kendra for more than 3		
ters will	Note	or under	years		
be		other	f) Should not have worked		
designate	The crucial	circumstan	more than 7 years in the		
d as	date for	ces for a	entire service in NYKS		
			Headquarter		
Assistant	determining	duration of	g) Should not have worked in		
Director	the age-limit	one year or	his/her home District except		
and in	shall be the	officials of	in exceptional cases with the		
Kendra, it	closing date	Central	approval of Chairperson of		
will be	for receipt of	Governmen	BOG for maximum of two		
designate	application	t holding	years in the entire service.		
d as	from	analogous	,		
District	candidates	posts on			
Youth			Note: Exemption from above		
	in India	1.09	Essential eligibility conditions :-		
Officer	(other than	Daoio ana	Lisseritial eligibility cortainoris		
	those in	processing	One Time Exemption is not		
	Assam,	the			
	Meghalaya,	qualification	applicable in this case as		
	Arunachal	prescribed	there is no incumbent at		
	Pradesh,	for direct	present in the feeder grade		
	Mizoram,	recruitment	post i.e. Section Officers and		
	Manipur,	at column	Accounts Officer in NYKS.		
	Nagaland,	no 7	Essential eligibility conditions		
	Tripura,		for promotion are meant only		
	Sikkim,	.	for promotion from lower		
	Ladakh,		cadres/ feeder grade of		
	Lahul Spiti		NYKS. Direct recruitment will		
	district and		be made as per eligibility		
	Panji Sub		conditions in column no 7.		
	Division of				
	Chamba				
			Deputation:		
	district of		Officers under the		
	Himachal		Central/State		
	Pradesh, A		Govt/Autonomous bodies/		
	& N Island		Universities holding		
	and				
	Lakshadwee		analogous posts on regular		
	p time to		basis.		
	time.		OB		
	Sino.		OR		

	With 5 years regular service in the pay level 9, Rs. 53100-167800 OR
	With 9 years regular service in the pay level 8, Rs. 47600-151100
	Note1: (For promotion) Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility
	service. Note2: (For Deputation)
	a) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion. b) The period of deputation including the period of
	deputation in another ex-

				cadre post held	
				immediately preceding	
				initioudicity proceding	
				this appointment in the	
				same or some other	
				organization/ department	
				of the central Govt. shall	
				ordinarily not exceed	
				three years.	
				c) The maximum age limit	
				for appointment by	
				deputation shall be 'Not	
				exceeding 56 years' as	
				on the closing date of	
				receipt of applications.	

Name of post	Number of posts	Class ificati on	Pay Band and Grade Pay/Pay Scale (in Rupees)	Whe ther sele ctio n post	Age limit for direc t recru itme nt	Educati onal and other qualific ations require d for direct recruits	Wheth er age and educati onal qualific ations prescri bed for direct recruit ment will apply in the case of promot ees	Perio d of prob ation if any	Method of recruitment	In case of recruitment by promotion/ deputation/ transfer/ grades from which promotion/ deputation/ transfer to be made	If a DPC exists, its constitution	Circumst ances which UPSC is to be consulted in making recruitme nt
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Assistant Director -(Official Languag e)	1* (2020) *subject to variation depende nt on work load	Not Appli cable	Level 10, Rs 56100- 177500	Non Sele ctio n	Not Appli cable	Not Applica ble	Not Applica ble	Two	By promotion failing which by deputation.	Senior Hindi Translator with 6 years service in Level-7, Rs 44900-142400, in the grade rendered after appointment there to on regular basis. Deputation Officers under the Central/State Govt./ Autonomous Bodies/ Universities holding analogous posts with three years regular service in the pay scale of PB-2 9300-34800 GP 4200 and possessing the following educational qualifications and experience Master degree of a recognized University or equivalent in Hindi with English as a subject at the degree level OR Master degree of a recognized	1) Executive Director/Director (Pers) NYKS - Chairman 2) Deputy. Secretary level Officer from the Department of Official Language, Govt. of India/DS(YA) - Member 3) Director level officer of Central Govt - Member 4) Deputy Director -co-opted member Note:	Not Applicable

		University or equivalent in English with Hindi as a subject at the degree level OR Master degree of a recognized university or equivalent in any subject with Hindi and English as a subject at the degree level. OR Master degree of a recognized university or equivalent in any subject with Hindi medium and English as a subject at the degree level OR Master's degree of a recognized university or equivalent in any subject with English medium and Hindi as a subject at the degree level. Five years experience of terminological work in Hindi and/ Or translation work from English to	the committee for confirmation of Probation will be the same as above.	
		Hindi or vice versa preferably of technical or scientific literature. OR Five years experience of teaching, research, writing or journalism in Hindi. Desirable: (i)Knowledge of Sanskrit and/or a modern Indian Language. (ii) Administrative experience (iii) Experience of organizing Hindi Classes or workshops for noting and drafting. Desirable i)Knowledge of Sanskrit or a modern		
		Indian Language ii)Administrative experience iii)Experience of organizing Hindi Classes or work shops, noting and drafting. (The period of deputation including period of deputation in another ex-		

				cadre post held immediately	
				proceeding this appointment in the	
				same or some other	
				organization/department shall	
				ordinarily not exceed 3 years)	
				The officers holding regular post in the	
				feeder grades are not eligible to apply	
				for appointment on deputation basis.	
				Similarly deputationists are not eligible	
				for promotion.	
				Note1: (For promotion)	
				Where Juniors who have completed	
				their qualifying/eligibility service are	
				being consider for promotion, their	
				seniors would also be considered	
				provided they are not short of requisite	
				qualifying/eligibility service by more	
				than half of such qualifying/eligibility	
				service or two years, whichever is	
				less, and have successfully completed	
				probation period for promotion to the	
				next higher grade along with their	
				juniors who have already completed	
				such qualifying/ eligibility service.	
				Note 2: (For Deputation)	
				a) The departmental officers in the	
				feeder category who are in the	
				direct line of promotion shall not be	
				eligible for consideration for	
				appointment on deputation.	
				Similarly deputationist shall not be eligible for consideration for	
				appointment by promotion.	
				b) The period of deputation including	
				the period of deputation in another	
				ex-cadre post held immediately	
				preceding this appointment in the	
				same or some other organization/	
				department of the central Govt.	
				shall ordinarily not exceed three	
				years.	
				c) The maximum age limit for	
				appointment by deputation shall be	
				'Not exceeding 56 years' as on the	
<u> </u>	1	<u> </u>	<u> </u>	. tot exceeding of Jesio do on the	

					closing	date	of	receipt	of	
					application	ons.				

	mber Cla posts sific atio n	and Grade	ther sele ctio n	Age limit for direct recrui tment	Educa tional and other qualifi cation s requir ed for direct recruit s	Whether age and educatio nal qualificat ions prescribe d for direct recruitme nt will apply in the case of promotee s	Period of probation, if any		In case of recruitment by promotiondeputation/transfer/grade s from which promotion/deputation/transfer to be made	If a DPC exists, its constitution	Circumst ances which UPSC is to be consulted in making recruitme nt
(1)	(2) (3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
ers 18 and Acc Offii Sta 23 Offii *sul to vari dep nt	220) Appricate at e adquart at Pay d count		-	Not Appli cabl e	Not Applica ble	Not Applicabl e	Not Applicabl e	100% By promotion (failing which by deputation)	Promotion Accounts & Programme Supervisor with 8 years service in Level-6, Rs 35400-112400, in the grade rendered after appointment there to on regular basis. Essential Eligibility conditions Subject to the conditions that the officer in the consideration zone:- a) Should have worked under 3 Pay and Account Office Zones; b) Fixed term posting of 2 years in specified Hard Area District/State together as per transfer policy; c) Should not have worked more than 7 years in one Pay and Account Office Zone; d) Should not have worked more than 5 years in a State; and e) Should not have worked in one Kendra for more than 3 years f) Should not have worked more than 7 years in the entire service in NYKS Headquarter	1. Director (Fin) NYKS - Chairman 2. State Director NYKS - Member 3. Deputy Director of NYKS- Member 4. Deputy Director of NYKS - Member 5. Deputy Director level Coopted officer - Member	Not Applicable

			g) Should not have worked in his/her	
			home District except in exceptional	
			cases with the approval of Chairperson	
			of BOG for maximum of two years in the	
			entire service.	
			h) Should have the knowledge of MS-	
			Office/MS Word/Tally/any other relevant	
			accounting software prevalent at that	
			point of time.	
			Note : Exemption from above Essential	
			eligibility conditions :-	
			One Time Exemption is not applicable	
			in this case as there is no incumbent at	
			present in the feeder grade post i.e.	
			Accounts Cum Programme Supervisor	
			in NYKS	
			iii ii	
			Denutation	
			<u>Deputation</u>	
			Officers under the Central Government	
			or Central Subordinate/Autonomous	
			Bodies holding:-	
			(i) Analogous posts on regular basis	
			or	
			(ii) Post in Level-6, Rs 35400-	
			112400 with 5 years regular service in	
			the grade	
			(iii) 5 years experience in	
			administration, establishment and	
			accounts matters.	
			Note1: (For promotion)	
			Where Juniors who have completed	
			their qualifying/eligibility service are	
			being consider for promotion, their	
			seniors would also be considered	
			provided they are not short of requisite	
			qualifying/eligibility service by more	
			than half of such qualifying/eligibility	
			service or two years, whichever is less,	
			and have successfully completed	
			probation period for promotion to the	
			next higher grade along with their	
			juniors who have already completed	
		20		

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					such qualifying/ eligibility service.	
					Note2: (For Deputation)	
					Notes. (For Department)	
					a) The departmental officers in the	
					feeder category who are in the	
					direct line of promotion shall not be	
					eligible for consideration for	
					appointment on deputation.	
					Similarly deputationist shall not be	
					eligible for consideration for	
					appointment by promotion.	
					b) The period of deputation including	
					the period of deputation in another	
					ex-cadre post held immediately	
					preceding this appointment in the	
					same or some other organization/	
					department of the central Govt. shall	
					ordinarily not exceed three years.	
					c) The maximum age limit for	
					appointment by deputation shall be	
					'Not exceeding 56 years' as on the	
					closing date of receipt of	
					applications.	
					applications	

Name of post	Number of posts	Classifi	Pay Band and Grade Pay/Pay Scale (in Rs.)	Whe ther sele ctio n post	Age limit for direc t recru itmen t	Educ ation al and other qualif icatio ns requir ed for direct recrui ts	Whether age and education al qualificati ons prescribe d for direct recruitme nt t will apply in the case of promotee s	Perio d of proba tion, if any	Method of recruitme nt	In case of recruitment by promotion/deputation/transfer/grad es from which promotion/deputation/transfer to be made	If a DPC exists, its constitution	Circumst ances which UPSC is to be consulted in making recruitme nt
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Section Officer	17* (2020) 11 at Headquar ters& 06 at Regional Directorat e *subject to variation depende nt on work load	Not Applica ble	Level-7, Rs 44900- 142400	Not Appl icabl e	Not Appli cable	Not Applic able	Not Applicable	Not Applic able	100%By promotion	Promotion Assistant Section Officer with 8 years service in Level-6, Rs 35400-112400, in the grade rendered after appointment there to on regular basis. Essential Eligibility conditions Subject to the conditions that the officer in the consideration zone:- a) Should have worked under 3 Pay and Account Office Zones; b) Fixed term posting of 2 years in specified Hard Area District/State together as per transfer policy; c) Should not have worked more than 7 years in one Pay and Account Office Zone; d) Should not have worked more than 5 years in a State; and e) Should not have worked in one Kendra for more than 3 years f) Should not have worked more than 7 years in the entire service in NYKS	1. Director (Personnel), NYKS - Chairman 2. State Director, NYKS- Member 3. Deputy Director Headquarter- Member 4. Deputy Director level Coopted officer - Member	Not Applicable

	Headquarter g) Should not have worked in his/her home District except in exceptional cases with the approval of Chairperson of BOG for maximum of two years in the entire service. Note: Exemption from above Essential eligibility conditions: One Time Exemption from special eligibility conditions only for presently serving Assistant who have joined NYKS before 31st December, 1992. Note1: (For promotion) Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have
	a) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion. b) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central Govt. shall ordinarily not exceed three years.

	c) The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the	
	closing date of receipt of applications.	

Name of post	Number of posts	Clas sific atio n	Pay Band and Grade Pay/Pay Scale (in Rs)	Whe ther sele ctio n post	Age limit for direct recruitment	Educational and other qualifications required for direct recruits	Wheth er age and educat ional qualification s prescr ibed for direct recruit ment t will apply in the case of promo tees	Period of probat ion, if any	Method of recruitment	In case of recruitment by promotion/deputation/tran sfer/grades from which promotion/deputation/tran sfer to be made	If a DPC exists, its constituti on	Circumsta nces which UPSC is to be consulted in making recruitme nt
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Senior Hindi Translator	1*(2020) 1 at Headquart ers *subject to variation dependent on work load	Not Appli cabl e	Level-7 Rs 44900- 142400	Not Appl icabl e	Between 21-30 years Relaxable as per DOPT rules Note The crucial date for determining the age-limit shall be the closing date for receipt of application from	Master's degree of a recognized University in Hindi / English or with English, Hindi as a compulsory / elective subject or as a medium or examination at degree level OR Master's degree of a recognized University in any subject other than Hindi / English with	Not Applica ble	Not Applica ble	By direct recruitment. Failing which by Deputation		Not Applicable	Not Applicable

candidates in	Hindi and English		are being consider for
India (other	as compulsory /		promotion, their seniors
than those in	elective subject		would also be considered
Assam,	or either of two		provided they are not short
Meghalaya,	as medium of		of requisite
Arunachal	examination and		qualifying/eligibility service
Pradesh,	the other as a		by more than half of such
Mizoram,	compulsory /		qualifying/eligibility service or
Manipur,	elective subject		two years, whichever is less,
Nagaland,	at degree level.		and have successfully
Tripura,			completed probation period
Sikkim,	OR		for promotion to the next
Ladakh,			higher grade along with their
Lahul Spiti	Master's degree		juniors who have already
district and	of a recognized		completed such qualifying/
Panji Sub	University in any		eligibility service.
Division of	subject other		Janguanity contribution
Chamba	than Hindi /		Note2: (For Deputation)
district of	English with		Notes. (1 of Deputation)
Himachal			a) The departmental officers
	Hindi / English		a) The departmental officers
Pradesh, A &	medium and		in the feeder category
N Island and	English / Hindi as		who are in the direct line
Lakshadweep	compulsory /		of promotion shall not be
time to time	elective subject		eligible for consideration
	or as a medium		for appointment on
	of examination at		deputation. Similarly
	degree level and		deputationist shall not be
	Recognised		eligible for consideration
	Diploma /		for appointment by
	Certificate course		promotion.
	in translation		b) The period of deputation
	from Hindi to		including the period of
	English and vice		deputation in another ex-
	versa in Central /		·
	State Govt		immediately preceding
	Offices including		this appointment in the
	undertakings and		same or some other
	autonomouse		organization/ department
	bodies of GOI		of the central Govt. shall
			ordinarily not exceed
	OR		three years.
	Bachlor's degree		(C)
	of a recognized		The maximum age limit for
	University with		appointment by deputation
	Hindi and English		shall be 'Not exceeding 56
	as compulsory /		years' as on the closing date
	ac compaisory /	L	Journ do on the blooming date

 				 -	 	1	
			elective subject		of receipt of applications.		
			or other of the				
			two as medium of				
			examination and				
			the other as				
			compulsory /				
			elective subject				
			plus a				
			regognised				
			diploma /				
			certificate course				
			of translation				
			from Hindi to				
			English and vice				
			versa or two				
			years experience				
			of translation				
			work from Hindi				
			to English and				
			vice versa is				
			Central Govt.				
			offices including				
			Govt or India				
			Undertaking.				
			· ·				
			Desirable				
			PG Degree of				
			RGNIYD in				
			various courses				
			will be added				
			advantage.				

Name of post	Number of posts	Classifi cation	Pay Band and Grade Pay/Pay Scale (in Rs.)	Whe ther sele ctio n post	Age limit for direct recruitment	Educational and other qualifications required for direct recruits	Whether age and educatio nal qualifica tions prescrib ed for direct recruitm ent t will apply in the case of promote es	Period of probatio n, if any	Method of recruitme nt	recruitment by promotion/deputatio n/transfer/grades from which promotion/deputatio n/transfer to be made	If a DPC exists, its constitution	Circums tances which UPSC is to be consulte d in making recruitm ent
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Accounts & Programm e Assistant	*534 (2019) 534- Kendras *Subject to variation depend ent on work load	Not Applica ble	Level-4, Rs 25500- 81100	Non Sele ctio n	Between 21 – 28 years Relaxableas per DOPT rules) Note The crucial date for determining the age-limit shall be the closing date for receipt of application from candidates in India (other than those in Assam, Meghalaya, Arunachal	1) B.Com of a recognized university Or 2) Degree of a recognized University with 2 year experience in Accounts work 3)Typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi (typing test in Computer) 4) Knowledge of MS-Office/MS Word/Tally/any other relevant accounting software is essential.	Age: No Educatio nal Qualificat ion: yes	Two years	90% by Direct Recruitme nt 10% by promotion through departmen tal exam. Failing which on deputation basis as per DoPT rules Note: Vacancies caused by the incumbent being	including Typing Test	NYKS – Chairman 2) One State Director - Member 3) One Deputy Director, NYKS - Member	Not Applicabl e

		Pradesh				away on			
		Mizoram				transfer on	Essential Eligibility		
		Manipur,				deputation	conditions		
							CONDITIONS		
		Nagalan	α,			or long	0.15		
		Tripura,				illness or	Subject to the		
		Sikkim,				study	conditions that the		
		Ladakh,				leave or	officer in the		
			:4:			under	consideration zone :-		
		Lahul Sp					a)Should have worked		
		district a				other	under 3 Pay and		
		Panji Su	0			circumsta			
		Division	of			nces for a	Account Office		
		Chamba				duration of	Zones ;		
		district of					b) Fixed term posting of		
						one year	2 years in specified		
		Himacha				or officials	Hard Area		
		Pradesh				of Central	District/State together		
1		N Island	and			Governme	as per transfer policy;		
		Lakshad				nt holding	c) Should not have		
		time to ti				analogous]	
			IIIC				worked more than 7		
						posts on	years in one Pay and		
						regular	Account Office Zone;		
						basis and	d) Should not have		
						processin	worked more than 5		
						g the	years in a State; and		
							e) Should not have		
						qualificatio			
						n	worked in one Kendra		
						prescribed	for more than 3 years		
						for direct	f) Should not have		
						recruitmen	worked more than 7		
							years in the entire		
						t at	service in NYKS		
						column no	Headquarter		
					'	7			
							g) Should not have		
							worked in his/her		
							home District except		
							in exceptional cases		
							with the approval of		
		1 1					Chairperson of BOG		
		1 1					for maximum of two		
		1 1					years in the entire		
		1 1					service.		
1	1		ı	1				1	

Note: Exemption from	
above Essential	
eligibility conditions :-	
ongishity containons.	
One Time Everyntian	
One Time Exemption	
from special eligibility	
conditions only for	
presently serving	
MTS / Watchman /	
Sweepers who have	
joined NYKS before	
1 st May , 1999.	
Essential eligibility	
conditions for	
promotion are meant	
only for promotion	
from lower cadres/	
feeder grade of	
leeder grade of	
NYKS. Direct	
recruitment will be	
made as per eligibility	
conditions in column	
no 7.	
Deputation:	
Deputation.	
Officers under the	
Central/State Govt /	
Autonomous bodies /	
Universities holding	
analogous posts on	
regular basis.	
l legular basis.	
Five years	
experience in	
administration,	
establishment and	
accounts matters.	
accounts matters.	
Officials With 5 years	
regular service in the	
regular service in the	
pay level 3, Rs.	
21700-69100	
Note1: (For promotion)	
Where Juniors who	
where summs who	L

	 				 have completed their	
					qualifying/eligibility	
					service are being	
					consider for	
					promotion, their	
					seniors would also be	
					considered provided	
					they are not short of	
					requisite	
					qualifying/eligibility	
					service by more than	
					half of such	
					qualifying/eligibility	
					service or two years,	
					whichever is less, and	
					have successfully	
					completed probation	
					period for promotion to	
					the next higher grade	
					along with their juniors	
					who have already	
					completed such	
					qualifying/ eligibility	
					service.	
					Note2: (For	
					Deputation)	
					a) The departmental	
					officers in the	
					feeder category	
					who are in the	
					direct line of	
					promotion shall	
					not be eligible for	
					consideration for	
					appointment on	
					deputation.	
					Similarly	
					deputationist shall	
					not be eligible for	
					not be eligible for	
					consideration for	
					appointment by	
					promotion.	
					b) The period of	
					deputation	
					including the	
		•				

					period of	
					deputation in	
					another ex-cadre	
					immediately	
					preceding this	
					appointment in the	
					same or some	
					other organization/	
					department of the	
					central Govt. shall	
					ordinarily not	
					exceed three	
					years.	
					c) The maximum age	
					limit for	
					appointment by	
					deputation shall be	
					'Not exceeding 56	
					years' as on the	
					closing date of	
					receipt of	
					applications.	
					applications.	

Name of post	Number of posts	Cla ssif icat ion	Pay Band and Grade Pay/Pay Scale (in Rs.)	Whe ther sele ctio n post	Age limit for direct recruitment	Educational and other qualificatio ns required for direct recruits	Wheth er age and educa tional qualifi cation s prescr ibed for direct recruit ment t will apply in the case of promo tees	Perio d of proba tion, if any	Method of recruitment	In case of recruitment by promotion/ deputation/ transfer/ grades from which promotion/ deputation/ transfer to be made	If a DPC exists, its constitution	Circumsta nces which UPSC is to be consulted in making recruitmen t
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Assistant Section Officer	57* (2020) 16 at Headqua rters 18 at Regional	Not Ap plic abl e	Level-6 Rs 35400- 112400	Non Sele ctio n	Between 21 to 28 Years Relaxable as per DoPT rules Note The crucial date for determining the age-limit	Essential 1. Degree of a recognize d university 2. Knowledg e of MS-Office/MS Word/Tall	Not Applic able	2 years	60% by direct recruitment 40% by promotion Note: Vacancies caused by the incumbent	Promotion: Admn Asstt with 12 years service in Level-4, Rs 25500-81100, in the grade rendered after appointment there to on regular basis. Note: In case of incumbent administrative assistants in Level-4, by virtue of	Joint Director (Admn), NYKS - Chairman Deputy. Director NYKS - Member Assistant Director , NYKS –Member Assistant Director level Coopted officer- Member Note:	Not Applicable

Directora te 23 at State Offices *Subject to variation depende nt on work load	shall be the closing date for receipt of application from g candidates in India (other than those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Lahul Spiti district and Panji Sub Division of Chamba district of	being away on transfer on deputation or long illness or study leave or under other circumstances for a duration of one year or officials of Central Government holding analogous posts on regular basis and processing the qualification prescribed for direct recruitment at column no 7 megular basis and processing the qualification prescribed for direct recruitment at column no 7 megular basis and processing the qualification prescribed for direct recruitment at column no 7 megular basis and processing the qualification prescribed for direct recruitment at column no 7 megular basis and processing the qualification prescribed for direct recruitment at column no 7 merger of post unde CRC, their combined cannot be considered for calculating the required qualifying service for promotion. Essential Eligibility consideration zone:- a) Should have worked under two Pay and Account Office Zones; b) Fixed term posting of years in specified Hail Area District/Stat together as per transfer policy;	confirmation of Probation will be the same as above.
	time to time	d)Should not have worked more than 5 years in State; and e)Should not have worked in one Kendra for more than 3 years f) Should not have worked more than 7 years in the entire service in NYK Headquarter g)Should not have worked in his/her home District except in exceptions cases with the approve of Chairperson of BOO for maximum of two years in the entire service.	d e e e e e e e e e e e e e e e e e e e

			Note : Exemption from	
			above Essential eligibility	
			conditions :-	
			33	
			One Time Exemption	
			from openial aligibility	
			from special eligibility	
			conditions only for	
			presently serving Admn.	
			Assistants (LDC / UDC	
			and Steno –II) who have	
			joined NYKS before 31st	
			December, 1996.	
			2000	
			Essential eligibility	
			conditions for promotion	
			are meant only for	
			promotion from lower	
			cadres/ feeder grade of	
			NYKS. Direct recruitment	
			will be made as per	
			eligibility conditions in	
			column no 7.	
			Column no 7.	
			N	
			Note1: (For promotion)	
			Where Juniors who have	
			completed their	
			qualifying/eligibility	
			service are being	
			consider for promotion,	
			their regions would also	
			their seniors would also	
			be considered provided	
			they are not short of	
			requisite	
			qualifying/eligibility	
			service by more than half	
			of such	
			qualifying/eligibility	
			service or two years,	
			whichever is less, and	
			have successfully	
			completed probation	
			period for promotion to	
			the next higher grade	
			along with their juniors	
			who have already	
			completed such	
			qualifying/ eligibility	
		1 1	qualitythig/ eligibility	

		service.	
		Note 2: (For Deputation)	
		Note 2. (For Deputation)	
		a) The departmental	
		officers in the feeder	
		category who are in the	
		direct line of promotion	
		shall not be eligible for consideration for	
		appointment on	
		deputation. Similarly	
		deputationist shall not	
		be eligible for	
		consideration for	
		appointment by	
		promotion. b) The period of	
		deputation including the	
		period of deputation in	
		another ex-cadre post	
		held immediately	
		preceding this	
		appointment in the	
		same or some other	
		organization/ department of the	
		central Govt. shall	
		ordinarily not exceed	
		three years.	
		c) The maximum age limit	
		for appointment by	
		deputation shall be 'Not	
		exceeding 56 years' as on the closing date of	
		receipt of applications.	
		receipt of applications.	

Name of post	Number of posts	Classifi cation	Pay Band and Grade Pay/Pay Scale (in Rs.)	Whe ther sele ctio n post	Age limit for direc t recru itmen t	Educ ation al and other qualif icatio ns requir ed for direct recrui ts	Whether age and educational qualification s prescribed for direct recruitment t will apply in the case of promotees	Period of probati on, if any	Method of recruitment	In case of recruitment by promotion/ deputation/ transfer/ grades from which promotion / deputation / transfer to be made	If a DPC exists, its constitution	Circumst ances which UPSC is to be consulted in making recruitme nt
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Accoun ts & Progra mme Supervi sor	155* (2019) 9 at Headquart ers 18 at PAY AND ACCOUNT S OFFICE States 39 at State Offices (Each State @2 posts and 1 post each for 7 NE States except Assam) 89 at Nodal Kendras		Level-6 Rs 35400- 112400	Non Sele ctio n	Not Appli cable	Not Applic able	Not Applicable	Not Applicab le	100% By promotion	Promotion Accounts & Programme Assistant with 14 years service in the Level-4, Rs 25500-81100, in the grade rendered after appointment there to on regular basis. Essential Eligibility conditions Subject to the conditions that the officer in the consideration zone:- a) Should have worked under 3 Pay and Account Office Zones; b) Fixed term posting of 2 years in specified Hard Area District/State together as per transfer policy; c) Should not have worked more than 7 years in one Pay and Account Office Zone; d) Should not have worked more than 5 years in a State; and e) Should not have worked in one Kendra for more than 3 years f) Should not have worked more than 7 years in the entire service in NYKS Headquarter g) Should not have worked in his/her home District except in exceptional	1. Director (Fin) NYKS - Chairman 2. Joint Director Member 3. Deputy Director, NYKS - Member 4. Deputy Director level Coopted officer - Member	Not Applicable

cases with the approval of Chairperson of BOG for maximum of two years in the entire service. "subject to		
"subject to variation depende nt on work load "Note: Exemption from above Essential eligibility conditions: One Time Exemption from special eligibility conditions only for presently serving Accounts & Prog. Assistant who have joined NYKS before 31 th December, 1997. Note1: (For promotion) Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed		
*subject to variation depende nt on work load *Note: Exemption from above Essential eligibility conditions: One Time Exemption from special eligibility conditions only for presently serving Accounts & Prog. Assistant who have joined NYKS before 31st December, 1997. *Note1: (For promotion) Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed	I I I I I I I I I I I I I I I I I I I	
*subject to variation depende nt on work load *Note : Exemption from above Essential eligibility conditions :- One Time Exemption from special eligibility conditions only for presently serving Accounts & Prog. Assistant who have joined NYKS before 31st December, 1997. *Note1: (For promotion) Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service by more than half of such qualifying/eligibility service to the open and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed		
to variation depende nt on work load Note: Exemption from above Essential eligibility conditions: One Time Exemption from special eligibility conditions only for presently serving Accounts & Prog. Assistant who have joined NYKS before 31 rd December, 1997. Note1: (For promotion) Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed		
to variation depende nt on work load Note: Exemption from above Essential eligibility conditions: One Time Exemption from special eligibility conditions only for presently serving Accounts & Prog. Assistant who have joined NYKS before 31 st December, 1997. Note1: (For promotion) Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service than half of such qualifying/eligibility service to than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed		
variation depende nt on work load Note: Exemption from above Essential eligibility conditions: One Time Exemption from special eligibility conditions only for presently serving Accounts & Prog. Assistant who have joined NYKS before 31st December, 1997. Note1: (For promotion) Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed	Office/MC Word/Tolly/env other	
at that point of time. Note: Exemption from above Essential eligibility conditions: One Time Exemption from special eligibility conditions only for presently serving Accounts & Prog. Assistant who have joined NYKS before 31st December, 1997. Note1: (For promotion) Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service by more than half of successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed		
Note: Exemption from above Essential eligibility conditions: One Time Exemption from special eligibility conditions only for presently serving Accounts & Prog. Assistant who have joined NYKS before 31st December, 1997. Note1: (For promotion) Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed	Validation at the density of times	
Note: Exemption from above Essential eligibility conditions: One Time Exemption from special eligibility conditions only for presently serving Accounts & Prog. Assistant who have joined NYKS before 31st December, 1997. Note1: (For promotion) Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service by more than half of such qualifying/eligibility service of two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed	depende	
work load Note: Exemption from above Essential eligibility conditions: One Time Exemption from special eligibility conditions only for presently serving Accounts & Prog. Assistant who have joined NYKS before 31st December, 1997. Note1: (For promotion) Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed		
eligibility conditions: One Time Exemption from special eligibility conditions only for presently serving Accounts & Prog. Assistant who have joined NYKS before 31st December, 1997. Note1: (For promotion) Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service for two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed	work load	
eligibility conditions: One Time Exemption from special eligibility conditions only for presently serving Accounts & Prog. Assistant who have joined NYKS before 31st December, 1997. Note1: (For promotion) Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed	Work load	
One Time Exemption from special eligibility conditions only for presently serving Accounts & Prog. Assistant who have joined NYKS before 31 st December, 1997. Note1: (For promotion) Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed		
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probation period for promotion to the next higher grade along with their juniors who have already completed		
next higher grade along with their juniors who have already completed		
next higher grade along with their juniors who have already completed	probation period for promotion to the	
juniors who have already completed		
such qualifying/ eligibility service.		
	such qualifying/ eligibility service.	
Note 2: /For Deputation	Note 2: (For Deputation)	
Note 2: (For Deputation)	Note 2: (For Deputation)	
The departmental officers in the	The departmental officers in the	
feeder category who are in the	feeder category who are in the	
direct line of promotion shall not		
be eligible for consideration for	be eligible for consideration for	
appointment on deputation.	appointment on deputation	
Similarly deputationist shall not be		
eligible for consideration for		
appointment by promotion.	appointment by promotion.	
	b) The period of deputation including	I

					the period of deputation in another	
					ex-cadre post held immediately	
					preceding this appointment in the	
					same or some other organization/	
					department of the central Govt.	
					shall ordinarily not exceed three	
					years.	
					c) The maximum age limit for	
					appointment by deputation shall be	
					'Not exceeding 56 years' as on the	
					closing date of receipt of	
					applications.	

Name of post	Number of posts	Class ificati on	Pay Band and Grade Pay/Pay Scale (in Rs.)	Whether selection post	Age limit for direct recrui tment	Educati onal and other qualific ations require d for direct recruits	Whether age and education al qualificati ons prescribe d for direct recruitme nt t will apply in the case of promotee s	Period of probat ion, if any	Method of recruitment	promotion/deputation/tr ansfer/grades from which promotion/deputation/tr ansfer to be made	constitution	Circumst ances which UPSC is to be consulted in making recruitme nt
(1)Rs Administra	(2) 141* (2019)	(3) Not	(4) Level-4	(5) Non	(6) Not	(7) Not	(8) Not	(9) Not	(10) 90% by	(11) Promotion	(12) 1. Joint Director,	(13) Not
tive	111 (2010)	Applic	20001	Selection	Applic	Applica	Applicable	Applica	promotion	<u>i Tomodon</u>	NYKS –	Applicable
Assistant	17 at	able	Rs 25500-		able	ble		ble	p. 5	Multi Tasking Staff with	Chairman	
	Headquarters		81100						10%	13 years service in	2. Deputy.	
	40 of Dovema								Departmenta	Level-1,	Director, NYKS -	
	12 at Pay and Account								l Qualifying Exam	Rs 18000-56900, in the grade rendered after	Members 3. Deputy Director,	
	Office States								LXaIII	appointment there to on	NYKS -	
										regular basis.	Members	
	23 at State										4. Assistant	
	Offices									Essential Eligibility conditions	Director level Coopted officer -	
	89 at Nodal										Member	
	Kendras									Subject to the conditions that the officer in the		
	*Subject to									consideration zone :-		
	variation									a) Should have worked		
	dependent on									under two Pay and		
	work load									Account Office Zones; b) Fixed term posting of 2		
										years in specified Hard		
										Area District/State		
										together as per transfer policy;		
										c) Should not have worked		

		,	T		
				more than 7 years in one	
				Pay and Account Office	
				Zone ;	
				d) Should not have worked	
				more than 5 years in a	
				State ; and	
				e) Should not have worked	
				in one Kendra for more	
				than 3 years	
				f) Should not have worked	
				more than 7 years in the	
				entire service in NYKS	
				Headquarter	
				neauquarter	
				g) Should not have worked	
				in his/her home District	
			1	except in exceptional	
				cases with the approval	
			1	of Chairperson of BOG	
			1	for maximum of two	
			1	years in the entire	
			1	service.	
				h) Should have the	
				knowledge of MS-Office	
				Knowledge of MS-Office	
				Note : Exemption from	
				above Essential eligibility	
				conditions :-	
				Conditions	
				One Time Exemption	
				from special eligibility	
				conditions only for	
				presently serving MTS /	
			1	Motohman / Curamara	
			1	Watchman / Sweepers	
				who have joined NYKS	
				before 1 st May , 1999.	
				Essential eligibility	
				conditions for promotion	
				are meant only for	
			1	promotion from lower	
			1	cadres/ feeder grade of	
				NYKS. Direct recruitment	
				will be made as nor	
				will be made as per	
			1	eligibility conditions in	
			1	column no 7.	
1	1 1	1 1		1	

					Departmental Qualifying	
					Exam	
					1)Employees with Level-1	
					/ Rs 18000-56900 with 13	
					years regular service in	
					the grade	

Name of post	Number of posts	Class ificati on	Pay Band and Grade Pay/Pay Scale (in Rs.)	Whe ther sele ctio n post	Age limit for direct recruitment	Educational and other qualification s required for direct recruits	Whet her age and educ ation al qualifications presc ribed for direct recruitment t will apply in the case of promotees	Perio d of proba tion, if any	Method of recruitment	In case of recruitment by promotion/deputation/tra nsfer/grades from which promotion/deputation/tra nsfer to be made	If a DPC exists, its constitution	Circumstance s which UPSC is to be consulted in making recruitment
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Driver	50* (2020) 15 at Headquart ers 12 at PAY AND ACCOUN TS OFFICE States 23 at State Offices *Subject	Not Applic able	Level-2 Rs 19900- 63200	Not Appl icabl e	Between 18 - 30 Years Relaxable as per DoPT rules Note The crucial date for determining the age-limit shall be the closing date for receipt of application from candidates in	Essential 1.Matriculate 2.Possession of valid Motor Driving License 3.Knowledge of motor mechanism(th e candidate should be able to remove minor defects in vehicles)	Not Applic able	Two	100% by direct recruitment Failing which by deputation cum absorption Note: Vacancies caused by the incumbent being away on transfer on	Deputation/Absorption From amongst the group C employees in pay level-1, Rs 18000-56900 in NYKS who possesses valid Driving License for Motor Cars on the basis of a Driving Test to assess the competence to drive Motor Cars Failing which from officials holding the post of Dispatch rider on a regular basis or regular Group C employees in	DPC not applicable Note: Committee for confirmation of probation will be the same as mentioned for the post of Administrative Assistant	Not Applicable

to	India (other	4.Experience	deputation or	Pay Level-1, Rs 18000-	
variation	than those in	of driving a	long illness or	56900 in other Ministries	
dependent	Assam,	motor car for	study leave or	of Central Govt. who fulfill	
on work	Meghalaya,	at least 3	under other		
load	Arunachal	years in a	circumstances	qualifications as	
load	Pradesh,	Govt	for a duration	mentioned in column 7	
	Mizoram,	company or	of one year or	mentioned in column 7	
	Manipur,	LTD company	officials of		
		LTD company		Noted: (For proportion)	
	Nagaland,	5.01	Central	Note1: (For promotion)	
	Tripura,	5.Clerance of	Government	Where Juniors who have	
	Sikkim,	Drive/Mechan	holding	completed their	
Note:	Ladakh,	ic Trade	analogous	qualifying/eligibility service	
The	Lahul Spiti		posts on		
excess	district and		regular basis		
drivers if	Panji Sub		and processing		
any due to	Division of		the	provided they are not short	
non-	Chamba		qualification	of requisite	
availability	district of		prescribed for	qualifying/eligibility service	
of vehicles	Himachal		direct	by more than half of such	
will attend	Pradesh, A &		recruitment at	qualifying/eligibility service	
office work	N Island and		column no 7	or two years, whichever is	
at their	Lakshadweep		column no 7	less, and have	
place of	time to time			successfully completed	
posting	une to une			probation period for	
posting					
				promotion to the next	
				higher grade along with	
				their juniors who have	
				already completed such	
				qualifying/ eligibility	
				service.	
				Note 2: (For Deputation)	
				The departmental	
				officers in the feeder	
				category who are in	
				the direct line of	
				promotion shall not be	
				eligible for	
				_	
				consideration for	
				appointment on	
				deputation. Similarly	
				deputationist shall not	
				be eligible for	
				consideration for	
				appointment by	

					promotion. e) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central Govt. shall ordinarily not exceed three years.	
					The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.	

Name of post	Number of posts	Class ificati on	Pay Band and Grade Pay/Pay Scale (in Rs.)	Whe ther sele ctio n post	Whethe r benefit of added years of service admissi ble under rule 30 of the CCS Pensio n Rules 1972	Age limit for direct recruitment	and other qualifications required for direct recruits	Whether age and education al qualificati ons prescribe d for direct recruitme nt will apply in the case of promotee s	Period of probatio n, if any		In case of recruitme nt by promotio n/deputati on/transfe r/grades from which promotio n/deputati on/transfe r to be made	If a DPC exists, its constitution	Circums tances which UPSC is to be consulte d in making recruitm ent
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)
Multi Tasking Staff	554* (2019) 20 at Headquarter s& 534 at Kendras Subject to variation dependent on work load	Not Applic able	Level-1 Rs 18000- 56900	Not Appl icabl e	Not Applicab le	Between 18 to 25 years of age. Note: The crucial date for determining the age-limit shall be the closing date for receipt of application from candidates in India (other than those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Lahul Spiti district and Panji Sub Division of Chamba district of	Essential 12 th Standard Pass	Not Applicable	2 years	100% By direct recruitment. Note: Vacancies caused by the incumbent being away on transfer on deputation or long illness or study leave or under other circumstan ces for a duration of one year or officials of Central	Not Applicable	DPC not Applicable. Note: Committee for confirmation of probation will be the same as mentioned for the post of Administrative Assistant	Not Applicabl e

	Himachal Pradesh, A & N Island and Lakshadweep time to time	Governmen t holding analogous posts on regular basis and processing the qualification prescribed for direct recruitment at column no 7	
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