

NEHRU YUVA KENDRA SANGATHAN

Post wise departures Points (Existing RRs-2010 & Proposed RRs-2020)

DRAFT DEPARTURE STATEMENT

NEHRU YUVA KENDRA SANGATHAN

Post wise departures Points (Existing RRs-2010 & Proposed RRs-2020)

S.No	Name of Post	Column No. in the existing RRs proposed for change	Content in the said column of existing RRs of 2010	Column in the revised draft RRs (due to deletion of Column number 6 of the existing RRs)	Departure from existing RRs	Reasons, thereof
1	Director	1	Director	1	Director	As per approved CRC, the number of posts of Director has been increased from 4 to 12.
		2	4* (2010) * subject to variation dependent on work load	2	*12 (2020) 6 posts at Headquarters who will be designated as Director 6 posts at Pay and Accounts Office States as Director * Subject to variation dependent on workload	
		3	NA	3	Not Applicable	

		4	PB-4 37400-67000GP-8700	4	Level-13, Rs 123100-215900	Pay Scale revised as per 7 th CPC
		5	Non Selection	5	Non-Selection (Promotion) Selection (Deputation)	
		11	1) 75% by promotion 2) 25%by transfer on deputation (incumbent termed as Executive Director)	10	1) 75% Post by promotion. 2) 25% post by transfer on deputation (through search cum selection mode) as Executive Director in the rank of Director and posting at Headoffice.	As approved in the CRC, against 3 promotional posts in RR-2010, provision has been made for 9 promotional posts of Director/Regional Director.
		12	<u>Promotion</u> State Director/Joint Director with 5 years regular service in the respective grade <u>Deputation</u> Officers under the Central/State Govt/ Autonomous bodies/ Universities:- (i) Holding analogous posts on regular basis; OR (ii) With 5 years regular service in the pay band of PB-3 Rs. 15600-	11	<u>Promotion</u> State Director/Joint Director with 9 years service in Level-12, Rs 78800-209200, in the grade rendered after appointment there to on regular basis. <u>ESSENTIAL ELIGIBILITY CONDITIONS</u> Subject to the conditions that the officer in the consideration zone :- a)Should have worked under 4 Pay and Account Office Zones ; b)Fixed term posting of 4 years in specified Hard Area District/State together as per transfer policy ; c)Should not have worked more than 7 years in one Pay and Account Office Zone ; d)Should not have worked more than 5 years in a State ; and	In NYKS, Cadre Review has been carried out for the first time during the last 30 years due to which stagnation in each category was a major problem. The post of Director in NYKS is a key post having the responsibility of giving input in policy and programme planning, monitoring supervision etc. It is felt that the officials available in the feeder grade should have vast experience to contribute effectively in the promoted post. Accordingly, the required qualifying service has been recommended to be 9 years

			<p>39100 GP-7600 OR (iii) With 10 years regular service in the pay band of PB-3 Rs. 15600-39100 GP-6600 <u>Desirable</u> (a) Masters degree in Sociology/ Anthropology, Social Work, Post Graduate Diploma in Social Development/ Youth Work/ Rural Development or equivalent. (b) 5 years experience in rural development or social work or voluntary work or allied areas in Govt./semi Govt. Recognized institutions.</p>	<p>e) Should not have worked in one Kendra for more than 3 years f) Should not have worked more than 7 years in the entire service in NYKS Headquarter g) Should not have worked in his/her home District except in exceptional cases with the approval of Chairperson of BOG for maximum of two years in the entire service</p> <p>Note : Exemption from above Special Conditions :- One time exemption from special eligibility conditions only presently serving Joint Directors/ State Directors who have joined NYKS before 1st May, 1988.</p> <p><u>Deputation</u> Officers under the Central/State Govt/ Autonomous bodies/ Universities:-</p> <p>1) Holding analogous posts on regular basis; OR 2) With 5 years regular service in the pay level 12, Rs. 78800-209200 OR 3) With 10 years regular service in the pay level 11, Rs. 67700-208700</p>	<p>instead of 5 years as recommended in the DoPT guidelines pertaining to RRs.</p> <p>Note : (For Exemption) The said one time exemption is proposed mainly due to the reason that otherwise it may affect adversely to the existing employees in the feeder grade post on regular basis.</p> <p>Pay Scale revised as per 7th CPC</p>
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					<p><u>Desirable</u></p> <p>(a) Masters degree in Sociology/ Anthropology, Social Work, Post Graduate Diploma in Social Development/ Youth Work/ Rural Development or equivalent.</p> <p>(b) 5 years experience in rural development or social work or voluntary work or allied areas in Govt./semi Govt. Recognized institutions.</p> <p>Note1: (for Promotion)</p> <p>Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> <p>Note 2: (for Deputation)</p>	
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					<p>a) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>b) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central Govt. shall ordinarily not exceed three years.</p> <p>c) The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>	
		13	<p>1.DG, NYKS – Chairman</p> <p>2.Jt Secretary (YA) – Member</p> <p>3.Director-YA/Dy Secy (YA) looking after NYKS in the Ministry – Member</p> <p>4.An expert in Youth / Social Work – Member</p> <p>5. Director level – co-opted Member</p>	12	<p>1. Director General NYKS – Chairman</p> <p>2. Joint Secretary (YA) - Member</p> <p>3. Director (YA)/Deputy Secretary (NYKS), Member</p> <p>4. An expert in Youth/ Social Work.</p> <p>5. Director level officer as Coopted member</p>	

S.No	Name of Post	Column No. in the existing RRs proposed for change	Content in the said column of existing RRs of 2010	Column in the revised draft RRs (due to deletion of Column number 6 of the existing RRs)	Departure from existing RRs	Reasons, thereof
2	Joint Director/ State Director (2016) Ref. No. NYKS/PERS: bog-rr/384/15 dated 09.02.2016)	1	Joint Director/ State Director (Ref. No. 1-21/2007-NYKS dated 29.12.2015) Note: One post at HQ will be designated as Joint Director. At field designated as State Director	1	Joint Director / State Director	
		2	19* (2015) *subject to variation	2	*32 (2020) 3 Posts at Headquarters as Joint Director	As per approved CRC, 32 posts have been sanctioned. 8 posts will be at headoffice and 24

			depending on work load		<p>6 Posts as Pay and Account Office States</p> <p>23 posts at State Offices as State Director</p> <p>As and when the number of State offices increases, the posts from Headquarters will be shifted to such States</p> <p>* Subject to variation dependent on workload</p> <p>Note: The post will be Joint Director at Headquarters and State Director at State Offices</p>	at State Offices
		4	PB-3 15600-39100 GP-7600	4	Level-12, Rs 78800-209200	Pay Scale revised as per 7 th CPC
		11	<p>94.74% by promotion and 5.26% by transfer on deputation.</p> <p>(i.e 18 posts by promotion and 1 post by transfer on deputation). Recruitment on deputation is to be done only for North East Zone)</p>	10	<p>100% by promotion</p> <p>failing which by deputation</p>	As there are 107 posts of Deputy Director in the feeder grade, all 32 posts of Joint Director/State Directors are proposed to be filled by Promotion from feeder Cadre of Deputy

						Director
		12	<p><u>Promotion</u></p> <p>Deputy Director with 5 years regular service in the pay band PB-3 15600-39100, Grade Pay of Rs. 6600/-</p> <p>Deputation including short term contract :</p> <p>i. Holding analogous post on regular basis or With 5 years regular service in the past having GP 6600 with 3 years experience in work relating to Youth / Rural Development / Social or Community Development</p>	11	<p><u>Promotion</u></p> <p>Deputy Director with 9 years service in Level-11, Rs 67700-208700, in the grade rendered after appointment there to on regular basis.</p> <p><u>ESSENTIAL ELIGIBILITY CONDITIONS</u></p> <p>Subject to the conditions that the officer in the consideration zone :-</p> <p>a) Should have worked under 3 Pay and Account Office Zones ;</p> <p>b) Fixed term posting of 3 years in specified Hard Area District/State together as per transfer policy ;</p> <p>c) Should not have worked more than 7 years in one Pay and Account Office Zone ;</p> <p>d) Should not have worked more than 5 years in a State ; and</p> <p>e) Should not have worked in one Kendra for more than 3 years</p> <p>f) Should not have worked more than 7 years in the entire service in NYKS Headquarter</p> <p>g) Should not have worked</p>	<p>In NYKS, Cadre Review has been carried out for the first time during the last 30 years due to which stagnation in each category was a major problem.</p> <p>The post of Joint Director in NYKS is a key post having the responsibility of giving input in policy and programme planning, monitoring supervision etc. It is felt that the officials available in the feeder grade should have vast experience to contribute effectively in the promoted post.</p> <p>Accordingly, the required qualifying service has been recommended to be 9 years instead of 5 years as recommended in the DoPT guidelines pertaining to RRs.</p>

					<p>in his/her home District except in exceptional cases with the approval of Chairperson of BOG for maximum of two years in the entire service</p> <p>Note : Exemption from above Special Conditions :-</p> <p>One time exemption from special eligibility conditions only presently serving Deputy Directors who have joined NYKS before 1st November, 1992.</p> <p><u>Deputation:</u></p> <p>Officers under the Central/State Govt/Autonomous bodies/ Universities holding analogous posts on regular basis.</p> <p>OR</p> <p>1. With 5 years regular service in the pay level 11, Rs. 67700-208700</p> <p>OR</p>	<p>Note : (For Exemption) The said one time exemption is proposed mainly due to the reason that otherwise it may affect adversely to the existing employees in the feeder grade post on regular basis.</p>
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					<p>2. With 10 years regular service in the pay level 10, Rs. 56100-177500</p> <p><u>Desirable</u></p> <p>(a) Masters degree in Sociology/ Anthropology, Social Work, Post Graduate Diploma in Social Development/ Youth Work/ Rural Development or equivalent.</p> <p>(b) 5 years experience in rural development or social work or voluntary work or allied areas in Govt./semi Govt. Recognized institutions.</p> <p>Note1: (for Promotion)</p> <p>Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/</p>	
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					<p>eligibility service.</p> <p>Note 2: (for Deputation)</p> <p>a) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>b) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central Govt. shall ordinarily not exceed three years.</p> <p>c) The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>	
		13	<p>1. DG, NYKS - Chairman</p> <p>2. Jt Secretary (YA)-Member</p> <p>3. Executive Director/ Director (Pers), NYKS-Member</p> <p>4. An expert in Youth/Social Work</p> <p>5. Director level co-opted member</p>	12	<p>1. Director General, NYKS - Chairman</p> <p>2. Joint Secretary (YA)-Member</p> <p>3. Executive Director/ Director (Pers), NYKS-Member</p> <p>4. An expert in Youth/Social Work</p> <p>5. Director level co-opted member</p>	

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3	Deputy Director	2	<p>56* (2010)</p> <p>9 – Hqrs.</p> <p>47 – ZO's</p> <p>*subject to variation dependent on work load</p>	2	<p>*107 (2020)</p> <p>12 posts at Headquarters</p> <p>6 posts at Regional Directorate</p> <p>89 posts at district level Nodal Kendras</p> <p>Note:</p> <p>Identification of Nodal districts will be on the criteria such as State/UTs Capitals, important districts, Namami Gange districts, Aspirational districts,</p> <p>as per present circumstances subject to further review based on</p>	As per approved CRC, 89 posts at Nodal Kendra, 12 posts at Headoffice and 6 posts at Regional Directorate have been approved

					Govt. of India Policies from time to time *Subject to variation dependent on workload	
		4	PB-3 15600-39100 GP-6600	4	Level-11, Rs 67700-208700	Pay Scale revised as per 7 th CPC
		11	100% by Promotion	10	100% by promotion failing which by deputation	
		12	<u>Promotion</u> District Youth Coordinator/Assistant Director in the pay band of PB-2/PB-3 Rs. 15600-39100 GP-5400 with 5 years regular service in the grade	11	<u>Promotion</u> District Youth Coordinator/ Assistant Director/ AD (OL) with 9 years service in the Level-10, Rs 56100-177500, in the grade rendered after appointment there to on regular basis. <u>ESSENTIAL ELIGIBILITY CONDITIONS</u> Subject to the conditions that the officer in the consideration zone :- a)Should have worked under 2 Pay and Account Office Zones ; b)Fixed term posting of 2 years in specified Hard Area District/State together as per transfer policy ; c)Should not have worked more than 7 years in one Pay and Account Office Zone ; d)Should not have worked more than 5 years in a State ; and	In NYKS, Cadre Review has been carried out for the first time during the last 30 years due to which stagnation in each category was a major problem. The post of Deputy Director in NYKS is a crucial post having the responsibility of giving input in policy and programme planning, monitoring supervision etc. It is felt that the officials available in the feeder grade should have vast

				<p>e)Should not have worked in one Kendra for more than 3 years f) Should not have worked more than 7 years in the entire service in NYKS Headquarter g)Should not have worked in his/her home District except in exceptional cases with the approval of Chairperson of BOG for maximum of two yeras in the entire service</p> <p>Note : Exemption from above Special Conditions :-</p> <p>One time exemption from special eligibility conditions only presently serving Assistant Directors / District Youth Coordinators / AD(OL) who have joined NYKS before 1st June, 1997.</p> <p><u>Deputation:</u> Officers under the Central/State Govt/Autonomous bodies/ Universities holding analogous posts on regular basis.</p> <p>OR</p> <p>1. With 5 years regular service in the pay level 10, Rs. 56100-177500</p> <p>OR</p> <p>2. With 10 years regular service in the pay level 9, Rs. 53100-167800</p>	<p>experience to contribute effectively in the promoted post.</p> <p>Accordingly, the required qualifying service has been recommended to be 9 years instead of 5 years as recommended in the DoPT guidelines pertaining to RRs.</p> <p>Note : (For Exemption) The said one time exemption is proposed mainly due to the reason that otherwise it may affect adversely to the existing employees in the feeder grade post on regular basis.</p>
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					<p><u>Desirable</u></p> <p>(a) Masters degree in Sociology/ Anthropology, Social Work, Post Graduate Diploma in Social Development/ Youth Work/ Rural Development or equivalent.</p> <p>(b) 5 years experience in rural development or social work or voluntary work or allied areas in Govt./semi Govt. Recognized institutions.</p> <p>Note1: (for Promotion)</p> <p>Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p> <p>Note2: (For Deputation)</p> <p>a) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>b) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in</p>	
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					<p>the same or some other organization/ department of the central Govt. shall ordinarily not exceed three years.</p> <p>c) The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>	
		13	<p>1. Executive Director / Director (Pers) NYKS – Chairman</p> <p>2. Director (YA) / Deputy Secretary (YA), MYA&S – Member</p> <p>3. Director, NYKS – Member</p> <p>4. One Zonal Director or an expert in the field of Youth Social Work to be nominated by DG, NYKS – Member</p> <p>5. Zonal Director level- co-opted Member</p>	12	<p>1. Executive Director / Director (Pers) NYKS – Chairman</p> <p>2. Director (YA) / Deputy Secretary (YA), MYA&S – Member</p> <p>3. Director, NYKS – Member</p> <p>4. One State Director / State Director or an expert in the field of Youth Social Work to be nominated by Director General, NYKS – Member</p> <p>5. Joint Director / State Director level-co-opted Member</p>	

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4	Assistant Director/ District Youth Officer	1	Assistant Director/ District Youth Coordinator	1	Assistant Director/ District Youth Officer	New Designation for posting at kendras, has been approved in the CRC recommendations.
		2	632* (2015) 9 – Hqrs. 623 – District Offices *subject to variation depending on work load Note: The post at HQ will be designated as Assistant Director and in field it will	2	560* (2019) 14 at Headquarters 12 at Regional Directorate 534 – District Offices *subject to variation depending on work load Note: The post at Headquarters will be designated as Assistant Director and in Kendra, it will be designated	As against 632 posts in RR-2010, 560 posts have been approved in CRC. Out of the 623 kendras, DY0 will be posted in 534 districts and 89 Deputy Directors in district level Nodal Kendras. In the CRC, as against 534 posts in district kendras, 22 surplus posts have been reserved. These 22 posts have been proposed to be given at Regional

			be designated as Youth Coordinator		as District Youth Officer	Directorate (12) and Headquarters (12)
		4	PB-3 15600-39100 GP-5400 (consolidated amount for short term contract as may be decided by Govt. from time to time)	4	Level-10, Rs 56100-177500	Pay Scale revised as per 7 th CPC
		5	Selection	5	Non Selection	
		7	28 years Relaxable for Govt servants/Departmental candidates employees upto 5 years and for Scheduled Castes, Scheduled tribes, Other Backward Castes, Physically challenged, ex-servicemen and other specified categories in accordance with the instructions issued by DOPT, Govt of India from time to time. <u>Note</u> Cut off date for age limit will be 28 years as on 1 st January of the year in which advertisement for recruitment is published .	6	Age between 21 to 30 years Relaxable for Govt servants/Departmental candidates and for Scheduled Castes, Scheduled tribes, Other Backward Castes, Physically challenged, ex-servicemen and other specified categories in accordance with the instructions issued by DOPT, Govt of India from time to time. <u>Note</u> The crucial date for determining the age-limit shall be the closing date for receipt of application from candidates in India (other than those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh,	The age limit has been increased from 28 years to 30 years.

					Lahul Spiti district and Panji Sub Division of Chamba district of Himachal Pradesh, A & N Island and Lakshdeep time to time	
	8	<p><u>Essential</u></p> <p>1) Post Graduate Degree in any discipline from a recognized University or equivalent</p> <p><u>Desirable</u></p> <p>Three years experience in Youth activities / Rural Development / other social sector including voluntary work in a reputed organisation</p>	7	<p><u>Essential</u></p> <p>1) Post Graduate Degree in any discipline from a recognized university.</p> <p>Desirable : MSW / Masters in Sociology would be an add advantage</p> <p>Weightage of 10% during Interview shall be given to ex-NYVs and/or NYKs affiliated Youth Club Members and PG Degree holders of RGNIYD</p>	In view of type of work in kendras, special emphasis has been given to candidates having MSW / Masters in Sociology. Further, weightage of 10% during Interview shall be given to ex-NYVs and/or NYKs affiliated Youth Club Members	
	11	<p>90% by direct recruitment and</p> <p>10% by promotion failing which by transfer on deputation failing by short term contract.</p> <p><u>Special Recruitment Drive</u></p> <p>In circumstances of</p>	10	<p>70% by direct recruitment</p> <p>30% by promotion</p> <p>(failing which by transfer on deputation)</p>	In view of large number of employees in the feeder cadre, it is proposed to reserve 30% posts by promotion	

			exigencies, the Government may undertake special recruitment drive to fill up the vacant posts by direct recruitment indicating specific eligibility conditions for such recruitment drive.		<p>Note:</p> <p>(Applicable only for direct recruitment)</p> <p>Vacancies caused by the incumbent being away on transfer on deputation or long illness or study leave or under other circumstances for a duration of one year or officials of Central Government holding analogous posts on regular basis and processing the qualification prescribed for direct recruitment at column no 8</p>	
		12	<p><u>Promotion</u> Officers holding post carrying GP-4600 with 3 years regular service in the grade.</p> <p>Or Officers holding post carrying GP 4200 with 8 years regular service in the grade.</p> <p><u>Deputation (including short term contract)</u></p> <p>Officers under the Central/State Govt./Central/State Govt. Autonomous bodies:</p> <p>i)Holding analogous posts</p>	11	<p><u>Promotion</u> Section Officers and Account Officers with 6 years service in Pay Level-7, Rs 44900-142400, in the grade rendered after appointment there to on regular basis.</p> <p><u>Essential Eligibility conditions</u></p> <p>Subject to the conditions that the officer in the consideration zone :-</p> <p>a) Should have worked under 4 Pay and Account Office Zones ;</p> <p>b) Fixed term posting of 3 years in specified Hard Area District/State together as per transfer policy ;</p> <p>c) Should not have worked more than 7 years in one Pay and Account Office Zone ;</p> <p>d) Should not have worked more than 5 years in a State ; and</p> <p>e) Should not have worked in one Kendra for more than 3 years</p> <p>f) Should not have worked more than 7 years in the entire service in NYKS Headquarter</p> <p>g) Should not have worked in his/her home District except in exceptional</p>	<p>The post of Assistant Director/ District Youth Officer in NYKS is a crucial post having the responsibility of giving input in policy and programme planning, implementation and monitoring / supervision and etc. It is felt that the officials available in the feeder grade should have vast experience to contribute effectively in the promoted post.</p> <p>Accordingly, the required qualifying service has been recommended to be 6 years instead of 3 years as recommended in the DoPT</p>

			<p>on regular basis or</p> <p>ii) with 3 years regular service in the post having GP-4600 or with 8 years regular service in the post having GP 4200 with 3 years experience in work relating to youth Rural Development, Social or Community Development.</p> <p>Re-employment</p> <p>Retired officers of the rank of Major/Lt.Col. or equivalent and possessing the qualification prescribed in Column 8 and who are within the age limit for superannuation prescribed in the case of civilian officers.</p>	<p>cases with the approval of Chairperson of BOG for maximum of two yeras in the entire service</p> <p>Note : Exemption from above Special Conditions :-</p> <p>One Time Exemption is not applicable in this case as there is no incumbent at present in the feeder grade post i.e. Section Officers and Accounts Officer in NYKS.</p> <p>Essential eligibility conditions for promotion are meant only for promotion from lower cadres/ feeder grade of NYKS. Direct recruitment will be made as per eligibility conditions in column no 8.</p> <p><u>Deputation:</u></p> <p>Officers under the Central/State Govt/Autonomous bodies/ Universities holding analogous posts on regular basis.</p> <p>Note1: (for Promotion)</p> <p>Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such</p>	<p>guidelines pertaining to RRs.</p> <p>Note : (For Exemption) The said one time exemption is proposed mainly due to the reason that otherwise it may affect adversely to the existing employees in the feeder grade post on regular basis.</p>
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					qualifying/ eligibility service.	
					<p>Note 2: (for Deputation)</p> <p>a) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>b) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central Govt. shall ordinarily not exceed three years.</p> <p>c) The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>	
		13		12	<p>Note: the committee for confirmation of Probation will be the same as above.</p>	

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5	Assistant Director- (Official Language)	2	1* (2010) Subject to variation dependent on work load	2	1* (2020) Subject to variation dependent on work load	
		4	PB-3 15600-39100 GP-5400	4	Level-10, Rs 56100-177500/Pre revised pay scale: PB-3 (15600-39100) with GP-5400	Pay Scale revised as per 7 th CPC
		12	Senior Hindi Translator with 3 years regular service in PB-2, 9300-34800 GP-4200	11	Senior Hindi Translator with 6 years service in Level-7, Rs 44900-142400, in the grade rendered after appointment there to on regular basis. Note1: (for Promotion) Where Juniors who have completed their qualifying/eligibility service are	The post of Assistant Director(OL) in NYKS is a crucial post having the responsibility of implementation of Rajbhasha guidelines of GOI and monitoring the same. It is felt that the officials

					<p>being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p> <p>Note2: (for Deputation)</p> <p>(i) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>(ii) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central Govt. shall ordinarily not exceed three years.</p> <p>(iii) The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>	<p>available in the feeder grade should have vast experience to contribute effectively in the promoted post.</p> <p>Accordingly, the required qualifying service has been recommended to be 6 years instead of 3 years as recommended in the DoPT guidelines pertaining to RRs.</p>
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6	Accounts Officer(AO)	2	<p>4* (2010)</p> <p>Hqrs-4</p> <p>*subject to variation dependent on work load</p>	2	<p>*51 (2020)</p> <p>10 at Headquarters</p> <p>18 at Pay and Account Office States</p> <p>23 at State Offices</p> <p>*subject to variation dependent on work load</p>	<p>Following posts have been merged to strengthen Monitoring, Supervision & overall control in the system from top to bottom</p> <p>Asst. Accts Officer 19</p> <p>Accounts Officer 4</p> <p>Jr Accounts Officer 19</p> <p>Accountant 4</p> <p>Auditor 2</p> <p>Jr Accountant 3</p> <p>Total 51</p> <p>Note : Re-adjustment</p>

						in the Accounts Cadre has been done within the overall strength of 740 posts.
		4	PB-2 9300-34800 GP 4600	4	Level-7, Rs 44900-142400	Pay Scale revised as per 7 th CPC
		12	<p><u>Promotion</u> <i>Assistant Accounts Officers/Administrative Officers holding posts carrying GP 4200 with 5 years regular service in the grade.</i></p> <p><u>Deputation</u> Officers under the Central / State Government or Autonomous Bodies or Universities holding :-</p> <p>(i) Analogous posts on regular basis or</p> <p>(ii) Holding post in the pay band of PB-2 9300-34800 GP-4600/- with 3 years regular service in the grade; and</p> <p>(iii) Holding analogous post in the pay band of PB-2, GP-4200 with 8 years regular in the grade</p> <p>(b) possessing the following</p>	11	<p><u>Promotion</u> Accounts & Programme Supervisor with 8 years service in Level-6, Rs 35400-112400, in the grade rendered after appointment there to on regular basis.</p> <p><u>Essential Eligibility conditions</u> Subject to the conditions that the officer in the consideration zone :-</p> <p>a) Should have worked under 3 Pay and Account Office Zones ;</p> <p>b) Fixed term posting of 2 years in specified Hard Area District/State together as per transfer policy ;</p> <p>c) Should not have worked more than 7 years in one Pay and Account Office Zone ;</p> <p>d) Should not have worked more than 5 years in a State ; and</p> <p>e) Should not have worked in one Kendra for more than 3 years</p> <p>f) Should not have worked more than 7 years in the entire service in NYKS Headquarter</p> <p>g) Should not have worked in his/her home District except in exceptional</p>	<p>The post of Accounts Officer in NYKS is a significant post having the responsibility of giving input in accounts matter and monitoring / supervision and etc.</p> <p>It is felt that the officials available in the feeder grade should have vast experience to contribute effectively in the promoted post.</p> <p>Accordingly, the required qualifying service has been recommended to be 8 years instead of 5 years as recommended in the DoPT guidelines pertaining to RRs.</p>

			<p>educational qualifications and experience:-</p> <p>Degree from a recognised University or its equivalent qualification</p> <p>5 years experience in administration, establishment and accounts matters</p> <p>(The Period of deputation including period of deputation in another ex-cadre post held immediately proceeding this appointment in the same or some other organisation / department shall ordinarily not exceed 3 years. The officers holding regular post in the feeder grades are not eligible to apply for appointment on deputation basis. Similarly deputationists are not eligible for promotion)</p>	<p>cases with the approval of Chairperson of BOG for maximum of two yeras in the entire service</p> <p>h) Should have the knowledge of MS-Office/MS Word/Tally/any other relevant accounting software prevalent at that point of time.</p> <p>Note : Exemption from above Special Conditions :-</p> <p>One Time Exemption is not applicable in this case as there is no incumbent at present in the feeder grade post i.e. Accounts Cum Programme Supervisor in NYKS..</p> <p>Deputation Officers under the Central Government or Central Subordinate/Autonomous Bodies holding:-</p> <p>(i)Analogous posts on regular basis</p> <p>Or</p> <p>(ii)Post in Level-6, Rs 35400-112400 with 5 years regular service in the grade</p> <p>5 years experience in administration, establishment and accounts matters.</p> <p>Note1: (for Promotion)</p>	<p>Note : (For Exemption) The said one time exemption is proposed mainly due to the reason that otherwise it may affect adversely to the existing employees in the feeder grade post on regular basis.</p>
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					<p>Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> <p>Note 2: (for Deputation)</p> <p>a) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>b) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central Govt. shall ordinarily not exceed three years.</p>	
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					<i>c)</i> The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.	
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S.No	Name of Post	Column No. in the existing RRs proposed for change	Content in the said column of existing RRs of 2010	Column in the revised draft RRs (due to deletion of Column number 6 of the existing RRs)	Departure from existing RRs	Reasons, thereof
7	Section Officer	02	5* (2010) *subject to variation dependent on work load	2	*17 (2020) 11 post at <i>Headquarters</i> 06 at <i>Pay and Account Office</i> States * Subject to variation dependent on workload	Following posts have been merged to strengthen Monitoring, Supervision & overall control in the system from top to bottom Admn Officer 18 PS to DG 01 PS to Chairman 01 Section Officer 05 Legal Officer 01 Jr Comp Progr 19 Total 45 Out of above 45 posts, 17 have

						been merged with Section Officer post and remaining 28 posts (PB-2 4600) have been adjusted with Asstt Section Officer (PB-2 4200).
		4	PB-2 9300-34800 GP-4600	4	Level-7, Rs 44900-142400	Pay Scale revised as per 7th CPC
		11		10	Note: Vacancies caused by the incumbent being away on transfer on deputation or long illness or study leave or under other circumstances for a duration of one year or officials of Central Government holding analogous posts on regular basis and processing the qualification prescribed for direct recruitment at column no 7	
		12	<u>Promotion</u> Assistant with Pay Band PB-2 9300-34800 GP-4200 with 5 years regular service	11	<u>Promotion</u> Assistant Section Officer with 8 years service in Level-6, Rs 35400-112400, in the grade rendered after	The post of Section Officer in NYKS is a crucial post having the responsibility of giving input in policy making, monitoring / supervision of day to day work in the section.

			<p>in the grade.</p> <p>Deputation</p> <p>Persons holding analogous posts in department of the Govt./Semi Govt. institutions or autonomous bodies Or with at least 5 years experience in the posts in the scale of PB-2 9300-34800 GP-4200 and having experience in administration, establishment and accounts matters.</p> <p>(Period of deputation/ contract shall ordinarily not exceed 3 years)</p>		<p>appointment there to on regular basis.</p> <p><u>Essential Eligibility conditions</u></p> <p>Subject to the conditions that the officer in the consideration zone :-</p> <p>a) Should have worked under 3 Pay and Account Office Zones ;</p> <p>b) Fixed term posting of 2 years in specified Hard Area District/State together as per transfer policy ;</p> <p>c) Should not have worked more than 7 years in one Pay and Account Office Zone ;</p> <p>d) Should not have worked more than 5 years in a State ; and</p> <p>e) Should not have worked in one Kendra for more than 3 years</p> <p>f) Should not have worked more than 7 years in the entire service in NYKS Headquarter</p> <p>g) Should not have worked in his/her home District except in exceptional cases with the approval of Chairperson of BOG for maximum of two yeras in the entire</p>	<p>It is felt that the officials available in the feeder grade should have vast experience to contribute effectively in the promoted post.</p> <p>Accordingly, the required qualifying service has been recommended to be 8 years instead of 5 years as recommended in the DoPT guidelines pertaining to RRs.</p>
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					<p>service</p> <p>Note : Exemption from above Special Conditions :-</p> <p>One Time Exemption from special eligibility conditions only for presently serving Assistant who have joined NYKS before 31st December, 1992.</p> <p>Note1: (for Promotion)</p> <p>Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p> <p>Note 2: (for Deputation)</p> <p>a) The departmental officers in the</p>	<p>Note : (For Exemption)</p> <p>The said one time exemption is proposed mainly due to the reason that otherwise it may affect adversely to the existing employees in the feeder grade post on regular basis.</p>
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					<p>feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>b) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central Govt. shall ordinarily not exceed three years.</p> <p>c) The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>	
S.No	Name of	Column No. in	Content in the said column of existing	Column in the	Departure from	Reasons, thereof

	Post	the existing RRs proposed for change	RRs of 2010	revised draft RRs (due to deletion of Column number 6 of the existing RRs)	existing RRs	
8	Senior Hindi Translator	4	PB-2(44900-142400) Grade Pay -4600	4	Level-7, Rs 44900-142400	Pay Scale revised as per 7th CPC
		7	28 years relaxable for Govt servants / departmental candidates employees upto 5 years and for Scheduled Castes, Scheduled Tribes, Other Backward Castes, Physically challenged, ESM and their specified categories in accordance with the	6	Between 21 to 30 years Note: The crucial date for determining the age-limit shall be the closing date for receipt of application from candidates in India (other than those in Assam, Meghalaya,	Age limit has been proposed as per DoPT guidelines

		<p>instructions issued by Government of India from time to time.</p> <p><u>Note</u></p> <p>The cut of date of the age limit of 28 years will be 1st January of the year of in which advertisement for recruitment is published</p> <p>Note</p> <p>The crucial date for determining the age-limit shall be the closing date for receipt of application from candidates in India (other than those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahul Spiti</p>		<p>Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Lahul Spiti district and Panji Sub Division of Chamba district of Himachal Pradesh, A & N Island and Lakshdeep time to time</p>	
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			district and Panji Sub Division of Chamba district of Himachal Pradesh, A & N Island and Lakshdeep			
		11	By direct recruitment	10	By direct recruitment Failing which by Deputation	
		12		11	<p><i>Deputation</i> Officers under the Central Government or Central Subordinate/Autonomous Bodies holding:-</p> <p>(i) Analogous posts on regular basis</p> <p>OR</p> <p>(ii) Post in Level-6, Rs 35400-112400 with 5 years regular service in the grade</p> <p>Note1 : The deputation will be governed by rules issued by DoPT on the matter</p>	

					<p>Note2: (For Promotion)</p> <p>Where Juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/</p>	
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					<p>eligibility service.</p> <p>Note 3: (For deputation)</p> <p>(i) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>(ii) The period of deputation including the period of deputation in another ex-cadre post held</p>	
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					<p>immediately preceding this appointment in the same or some other organization / department of the central Govt. shall ordinarily not exceed three years.</p> <p>(iii) The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>	
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S.No	Name of Post	Column No. in the existing RRs proposed for change	Content in the said column of existing RRs of 2010	Column in the revised draft RRs (due to deletion of Column number 6 of the existing RRs)	Departure from existing RRs	Reasons, thereof
9	Accounts & Programme Assistant	1	Accounts Clerk-cum-Typists	1	Accounts & Programme Assistant	Remarks
		2	*688 623- Kendras 18-State Office 47-attached with DDs *Subject to variation dependent on work load	2	*534(2018) 534 at District Kendras * Subject to variation dependent on workload	After review, 154 posts have been merged with Accounts & Programme Supervisor (i.e. 688 less 154 = 534 district level Accounts & Programme Assistant)
		4	PB-1 5200-20200 GP-2400	4	Level-4, Rs 25500-81100	Pay Scale revised as per 7 th CPC
		7	Age 28 years relaxable for Govt servants / departmental candidates	6	Age between 21 to 28 years Note :	Maximum Age has been proposed as 28 years

		<p>employees upto 5 years and for Scheduled Castes, Scheduled Tribes, Other Backward Castes, Physically challenged, ESM and their specified categories in accordance with the instructions issued by Government of India from time to time.</p> <p><u>Note</u></p> <p>The crucial date for determining the age-limit shall be the closing date for receipt of application from candidates in India (other than those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Lahul Spiti district and Panji Sub Division of Chamba district of Himachal Pradesh, A & N Island and Lakshdeep time to time</p>		<p>Age Relaxable as per DOPT rules</p> <p><u>Note:</u></p> <p><u>The crucial date for determining the age-limit shall be the closing date for receipt of application from candidates in India (other than those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Lahul Spiti district and Panji Sub Division of Chamba district of Himachal Pradesh, A & N Island and Lakshdeep time to time</u></p>	
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		8	<p>1) B.Com of a recognized university Or 2) Degree of a recognized University or equivalent with 2 year experience in Accounts work 3) Typing speed of 30 w.p.m. in English or 25 w.p.m. in Hindi.</p> <p>4) Knowledge of Computer Application</p> <p><u>Desirable:</u></p> <p>1. Experience of two years as NSV/RSY/NYC volunteer.</p> <p>2. PG Degree of RGNIYD in various courses will be added advantage.</p>	7	<p>1) B.Com of a recognized university Or 2) Degree of a recognized University or equivalent with 2 year experience in Accounts work 3) Typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi (typing test in Computer)</p> <p>4) Knowledge of MS Office/ MS Word / Tally / Any other relevant accounting software is essential.</p>	
		9	<p>Whether age and educational qualifications prescribed for direct recruitment will apply in the case of Promotees</p> <p>Age : No</p> <p>Edu Qualification : Yes</p>	8	<p>Whether age and educational qualifications prescribed for direct recruitment will apply in the case of Promotees</p> <p>Age : No</p> <p>Edu Qualification : Yes</p>	
		11	<p>90% by Direct Recruitment</p> <p>10% by Promotion</p>	10	<p>90% by Direct Recruitment</p> <p>10% by promotion through departmental exam</p> <p><i>failing which on deputation basis as per DoPT rules</i></p>	

					<p>Note: Vacancies caused by the incumbent being away on transfer on deputation or long illness or study leave or under other circumstances for a duration of one year or officials of Central Government holding analogous posts on regular basis and processing the qualification prescribed for direct recruitment at column no 7</p>	
		12	<p><u>Promotion</u> (Departmental qualifying Examination) Departmental officials possessing 11 years regular service in Grade Pay 1800/-</p>	11	<p><i>Promotion by Departmental qualifying examination including Typing Test</i></p> <p>Departmental Multi Tasking Staff processing education qualification prescribed for direct recruitment in column number 7 and rendered 13 years service in Level-1, Rs 18000-56900, in the grade rendered after appointment there to on regular basis.</p> <p><u>Essential Eligibility conditions</u></p> <p>Subject to the conditions that the officer in the consideration zone :-</p> <ul style="list-style-type: none"> a) Should have worked under 3 Pay and Account Office Zones ; b) Fixed term posting of 2 years in specified Hard Area District/State together as per transfer policy ; c) Should not have worked more than 7 years in one Pay and Account Office Zone ; d) Should not have worked more than 5 years in a State ; and e) Should not have worked in one Kendra for more than 3 years f) Should not have worked more than 	<p>The post of Account and Programme Assistant in NYKS is a crucial post having the responsibility of maintaining accounts at Kendra level and assisting in implementation of Programme.</p> <p>It is felt that the officials available in the feeder grade should have vast experience to contribute effectively in the promoted post.</p> <p>Accordingly, the required qualifying service has been recommended to be 13 years instead of 8 years as recommended in the DoPT guidelines pertaining to RRs.</p>

					<p>7 years in the entire service in NYKS Headquarter</p> <p>g) Should not have worked in his/her home District except in exceptional cases with the approval of Chairperson of BOG for maximum of two yeras in the entire service</p> <p>Note : Exemption from above Special Conditions :-</p> <p>One Time Exemption from special eligibility conditions only for presently serving MTS / Watchman / Sweepers who have joined NYKS before 1st May , 1999.</p> <p>Essential eligibility conditions for promotion are meant only for promotion from lower cadres/ feeder grade of NYKS. Direct recruitment will be made as per eligibility conditions in column no 7.</p> <p><u>Deputation:</u></p> <p>Officers under the Central/State Govt / Autonomous bodies / Universities holding analogous posts on regular basis.</p> <p>Five years experience in administration, establishment and accounts matters.</p> <p>OR</p> <p>Officials With 5 years regular service in the pay level 3, Rs. 21700-69100</p> <p>Note1 : The deputation will be governed by rules issued by DoPT on the matter</p>	<p>Note : (For Exemption)</p> <p>The said one time exemption is proposed mainly due to the reason that otherwise it may affect adversely to the existing employees in the feeder grade post on regular basis.</p>
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					<p>Note2: (for Promotion)</p> <p>Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p> <p>Note 3: (for deputation)</p> <p>(i) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>(ii) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central Govt. shall ordinarily not exceed three years.</p> <p>(iii) The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>	
		13		12	<p>Note:</p> <p><i>The committee for confirmation of probation will be the same as above committee</i></p>	

S.No	Name of Post	Column No. in the existing RRs proposed for change	Content in the said column of existing RRs of 2010	Column in the revised draft RRs (due to deletion of Column number 6 of the existing RRs)	Departure from existing RRs	Reasons, thereof
10	Accounts & Programme Supervisor	1	Junior Accounts Officer / Accountant/Jr Accountant / Auditor	1	Accounts & Programme Supervisor	
		2	*29 (2007) 18- JAOs at ZOs 01- JAO Hqrs 04 -Accountant Hqrs 04-Jr Accountant 02-Auditor *Subject to variation dependent on work load	2	*155 (2019) Headquarters - 9 Pay and Account Office States - 18 State Office - 39 Each State @2posts and 1 post each for 7 NE States except Assam Nodal Kendra - 89	It is now proposed to merge following posts Jr Accountant 1 Accts&ProgAsstt 154 Total 155

					Total 155 * Subject to variation dependent on workload	
		4	PB-2 9300-34800 GP-4200 PB-1 5200-20200 GP-2800	4	Level-6, Rs 35400-112400	Pay Scale revised as per 7 th CPC
		12	<u>Promotion</u> Junior Accountant with Pay Band PB-1 5200- 20200 with Grade Pay of 2800 with 6 years of regular service in the Grade.	11	<u>Promotion</u> Accounts & Programme Assistant with 14 years service in the Level-4, Rs 25500-81100, in the grade rendered after appointment there to on regular basis. <u>Essential Eligibility conditions</u> Subject to the conditions that the officer in the consideration zone :- a) Should have worked under 2 Pay and Account Office Zones ; b) Fixed term posting of 2 years in specified Hard Area District/State together as per transfer policy ; c) Should not have worked more than 7 years in one Pay and Account Office Zone ; d) Should not have worked more than 5 years in a State ; and e) Should not have worked in one Kendra for more than 3 years f) Should not have worked more than 7 years in the entire service in NYKS Headquarter g) Should not have worked in his/her home District except in exceptional cases with the approval of Chairperson of BOG for maximum of two yeras in the entire service h) Should have the knowledge of MS-	The post of Accounts and Programme Supervisor in NYKS is a significant post having the responsibility of giving input in accounts matter and monitoring / supervision etc. It is felt that the officials available in the feeder grade should have vast experience to contribute effectively in the promoted post. Accordingly, the required qualifying service has been recommended to be 14 years instead of 10 years as recommended in the DoPT guidelines pertaining to RRs.

					<p>Office/MS Word/Tally/any other relevant accounting software prevalent at that point of time.</p> <p>Note1 : Exemption from above Special Conditions :-</p> <p>One Time Exemption from special eligibility conditions only for presently serving Accounts & Prog. Assistant who have joined NYKS before 31st December, 1997.</p> <p>Note2: (for Promotion)</p> <p>Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p> <p>Note 3: (for deputation)</p> <p>The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>(i) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or</p>	<p>Note : (For Exemption)</p> <p>The said one time exemption is proposed mainly due to the reason that otherwise it may affect adversely to the existing employees in the feeder grade post on regular basis.</p>
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					<p>some other organization/ department of the central Govt. shall ordinarily not exceed three years.</p> <p>(ii) The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>	
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						Assistant 45 Steno-I 12 EDP Asstt/ Librarian 02 Total 59
		4	PB-2 9300-34800 GP-4200 Consolidated amount for short term contract may as may be decided by Govt from time to time	4	Level-6, Rs 35400-112400	Pay Scale revised as per 7 th CPC
		7	28 years relaxable for Govt servants / departmental candidates employees upto 5 years and for Schedules Castes, Scheduled Tribes, Other Backward Castes, Physically challenged, Ex-Service men and their specified categories in accordance with the instructions issued by	6	Between 21 to 28 years relaxable for Govt servants / departmental candidates as per DOPT rules <u>Note</u> The crucial date for determining the age-limit shall be the closing date for receipt of application	

			<p>Government of India from time to time</p> <p>Note</p> <p>The crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India (other than those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahul Spiti district and Panji Sub Division of Chamba district of Himachal Pradesh, A & N Island and Lakshadweep)</p>			
		8	<p><u>Essential</u></p> <ol style="list-style-type: none"> 1. Degree of a recognized University 2. Three years experience in Administration and Accounts 	7	<p><u>Essential</u></p> <ol style="list-style-type: none"> 1. Degree of a recognized university or equivalent <p>Knowledge of MS-Office/ MS Word/ Tally/ any other relevant accounting software is essential.</p>	

			<u>Desirable</u> 1. Working knowledge of Personal Computer 2. PG Degree of RGNIYD in various courses will be an added advantage			
		11	90% by direct recruitment and 10% by promotion failing which by transfer on deputation.	10	60% by direct recruitment 40% by promotion Note: Vacancies caused by the incumbent being away on transfer on deputation or long illness or study leave or under other circumstances for a duration of one year or officials of Central Government holding analogous posts on regular basis and processing the qualification prescribed for direct recruitment at column no 7	
		12	<u>Promotion :</u> 10 years regular service in the grade of UDC with the Pay Band of PB-1 5200-20200 Grade Pay-2400. <u>Deputation:</u> Persons holding analogous posts pay band (PB-2	11	<u>Promotion :</u> Admn Asstt with 12 years service in Level-4, Rs 25500-81100, in the grade rendered after appointment there to on regular basis. Note: In case of incumbent administrative assistants in Level-4, by virtue of merger of post under CRC, their combined service rendered in the post held by them prior to merger of	In NYKS, the post of Assistant section officer is a significant post having a responsibility of putting up the files and mainaining records, compilation of reports etc. It is felt that the officials available in the feeder grade should have vast experience to contribute

		<p>9300-34800 Grade Pay 4200 on regular basis under Central Govt/State Govt/autonomous organization or Statutory bodies or UDC with 10 years regular service in the grade and possessing experience in administration/accounts.</p> <p>(period of deputation/contract shall ordinarily not exceed 3 years)</p>	<p>post will be considered for calculating the required qualifying service for promotion.</p> <p><u>Essential Eligibility conditions</u></p> <p>Subject to the conditions that the officer in the consideration zone :-</p> <ul style="list-style-type: none"> a) Should have worked under 2 Pay and Account Office Zones ; b) Fixed term posting of 2 years in specified Hard Area District/State together as per transfer policy; c) Should not have worked more than 7 years in one Pay and Account Office Zone ; d) Should not have worked more than 5 years in a State ; and e) Should not have worked in one Kendra for more than 3 years f) Should not have worked more than 7 years in the entire service in NYKS Headquarter g) Should not have worked in his/her home District except in exceptional cases with the approval of Chairperson of BOG for maximum of two years in the entire service <p>. Note1 : Exemption from above Special Conditions :-</p> <p>One Time Exemption from special eligibility conditions only for presently serving Admn. Assistants (LDC / UDC and Steno –II) who have joined NYKS before 31st December, 1996.</p> <p>Essential eligibility conditions for promotion are meant only for promotion from lower cadres/ feeder grade of NYKS. Direct recruitment will be made as per eligibility conditions in column no 8.</p>	<p>effectively in the promoted post.</p> <p>Accordingly, the required qualifying service has been recommended to be 12 years instead of 10 years as recommended in the DoPT guidelines pertaining to RRs.</p> <p>Note : (For Exemption) The said one time exemption is proposed mainly due to the reason that otherwise it may affect adversely to the existing employees in the feeder grade post on regular basis.</p>
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					<p>Note2: (For Promotion)</p> <p>Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p> <p>Note 3: (For Deputation)</p> <p>(i) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>(ii) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central Govt. shall ordinarily not exceed three years.</p> <p>(iii) The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>	
		13		12	<p>Note:</p> <p><i>The committee for confirmation of probation will be the same as above committee</i></p>	

S.No	Name of Post	Column No. in the existing RRs proposed for change	Content in the said column of existing RRs of 2010	Column in the revised draft RRs (due to deletion of Column number 6 of the existing RRs)	Departure from existing RRs	Reasons, thereof
12	Administrative Assistant	1	Upper Division Clerk	1	Administrative Assistant	Posts of UDC & LDC have been merged as per CRC
		2	6* (2010) *Subject to variation dependent on work load	2	*141 (2018) 17 post for Headquarters 12 post for Pay and Account Office States 23 post for State Offices	Following posts have been merged :- LDC 30 UDC 06 Steno-II 27

					89 post for Nodal District Kendra Subject to variation dependent on workload	Comp Operator 04 Total 67 Following posts are also transferred from :- 1. 30 from Assistant Section Officer PB-2 4200 2. 44 from MTS PB-1 (1900) Thus a total 67 merged posts & 74 transferred posts (67+74=141)
		4	PB-1 5200-20200 GP 2400	4	Level-4, Rs 25500-81100	Pay Scale revised as per 7 th CPC
		11	100% by Promotion (UDC's post) failing which on deputation	10	90% by promotion 10% Departmental Qualifying Exam	In view a large feeder cadre, it is proposed to conduct Departmental Qualifying Exam
		12	Promotion 1) Lower Division Clerk with pay band PB-1 5200-20200 with Grade Pay 1900 with 8 years regular	11	Promotion Multi Tasking Staff with 13 years service in Level-1, Rs 18000-56900, in the grade rendered after appointment there to on regular basis.	In NYKS, the post of Administrative Assistant is a significant post having a responsibility of putting up the files and maintaining records, compilation of

			<p>service in the grade</p> <p><i>Deputation/Contract</i> Officers of the Central Govt. holding analogous posts on regular basis or with 8 years regular service in the grade of LDC or equivalent with Pay Band PB-1 5200-20200 with Grade Pay 1900.</p>	<p><u>Essential Eligibility conditions</u></p> <p>Subject to the conditions that the officer in the consideration zone :-</p> <ol style="list-style-type: none"> Should have worked under 2 Pay and Account Office Zones ; Fixed term posting of 2 years in specified Hard Area District/State together as per transfer policy ; Should not have worked more than 7 years in one Pay and Account Office Zone ; Should not have worked more than 5 years in a State ; and Should not have worked in one Kendra for more than 3 years Should not have worked more than 7 years in the entire service in NYKS Headquarter Should not have worked in his/her home District except in exceptional cases with the approval of Chairperson of BOG for maximum of two years in the entire service Should have the knowledge of MS-Office <p>Note : Exemption from above Special Conditions :-</p> <p>One Time Exemption from special eligibility conditions only for presently serving MTS / Watchman / Sweepers who have joined NYKS before 1st May , 1999.</p> <p>Essential eligibility conditions for promotion are meant only for promotion from lower cadres/ feeder grade of NYKS. Direct recruitment will be made as per eligibility conditions in column no 8.</p>	<p>reports etc.</p> <p>It is felt that the officials available in the feeder grade should have vast experience to contribute effectively in the promoted post.</p> <p>Accordingly, the required qualifying service has been recommended to be 13 years instead of 8 years as recommended in the DoPT guidelines pertaining to RRs.</p> <p>Note : (For Exemption) The said one time exemption is proposed mainly due to the reason that otherwise it may affect adversely to the existing employees in the feeder grade post on regular basis.</p>
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					Departmental Qualifying Exam Employees with Level-1 / Rs 18000-56900 with 13 years regular service in the grade	
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S.No	Name of Post	Column No. in the existing RRs proposed for change	Content in the said column of existing RRs of 2010	Column in the revised draft RRs (due to deletion of Column number 6 of the existing RRs)	Departure from existing RRs	Reasons, thereof
13	Multi Tasking Staff	1	M T S	1	<i>Office Assistant</i>	
		2	578* (2013) Subject to variation dependent upon the workload	2	*554 (2018) one post for 534 Kendra office 20 posts at Headquarters) <i>* Subject to variation dependent on workload</i>	20 posts of Driver merged with LDC. As against 578 Sanctioned posts, 554 posts have been proposed. Remaining 44 posts transferred to Administrative Assistant.
		4	PB-1 5200-20200 GP-1800	4	Level-1, Rs 19900-63200/Pre revised pay scale : PB-1	Pay Scale revised as per 7 th CPC

					(5200-20200) GP-1900	
		7	<p>Between 18-25 years of age</p> <p>Note :</p> <p>The crucial date for determining Basic and the age limit shall be closing date for receipt of application from candidates in India (other than those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J & K State, Lahaul Spiti district and Panji Sub Division of Chamba district of Himachal Pradesh, A&N Island and Lakshadweep</p>	7	<p>Between 18-25 years of age</p> <p>Note: <u>The crucial date for determining the age-limit shall be the closing date for receipt of application from candidates in India (other than those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Lahul Spiti district and Panji Sub Division of Chamba district of Himachal Pradesh, A & N Island and Lakshdeep time to time</u></p>	
		8	<p>Essential</p> <p>10th Standard Pass</p>	7	<p>Essential</p> <p>12th Standard Pass</p>	

		10	2 years	9	2 years	
		11	By direct recruitment	10	100% by direct recruitment Note: Vacancies caused by the incumbent being away on transfer on deputation or long illness or study leave or under other circumstances for a duration of one year or officials of Central Government holding analogous posts on regular basis and processing the qualification prescribed for direct recruitment at column no 7	
		13		12	DPC not Applicable. Note: Committee for confirmation of probation will be the same as mentioned for the post of Administrative Assistant	

S.No	Name of Post	Column No. in the existing RRs proposed for change	Content in the said column of existing RRs of 2010	Column in the revised draft RRs (due to deletion of Column number 6 of the existing RRs)	Departure from existing RRs	Reasons, thereof
14	Driver	2	70* (2007) 5 – Hqrs 65 - Z Os <i>*Subject to variation dependent on work load</i>	2	*50 (2018) 15 Posts at Headquarters 12 Posts at Pay and Account Office States 24 Posts for State Offices <i>* Subject to variation dependent on workload</i>	As against 70 sanction posts, 50 posts of Drivers are proposed. Remaining 20 posts will be merged with LDC (MTS).
		4	PB-1 5200-20200 Grade Pay -1900	4	Level-2, Rs 19900-63200	Pay Scale revised as per 7 th CPC w.e.f. 01.01.2016
		7	28 years relaxable for Govt servants / departmental candidates employees upto	6	28 years relaxable for Govt Servants / Departmental candidates employees as per	

		<p>5 years and for Schedules Castes, Scheduled Tribes, Other Backward Castes, Physically challenged, Ex-Service men and their specified categories in accordance with the instructions issued by Government of India from time to time</p> <p><u>Note</u></p> <p>The crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India (other than those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahul Spiti district and Panji Sub Division of Chamba district of Himachal Pradesh, A & N Island and Lakshadweep)</p>		<p>DoPT rules</p> <p><u>Note:</u></p> <p>The crucial date for determining the age-limit shall be the closing date for receipt of application from candidates in India (other than those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Lahul Spiti district and Panji Sub Division of Chamba district of Himachal Pradesh, A & N Island and Lakshadweep time to time)</p>	
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		8	<u>Essential</u> 1. Matriculation 2. Possessing of valid Motor Driving License 3. Knowledge of motor mechanism (the candidate should be able to remove minor defects in vehicles) 4. Experience of driving a motor car for atleast 3 years 5. Possessing a Trade Test	7	<u>Essential</u> 1. Matriculation 2. Possessing of valid Motor Driving License 3. Knowledge of motor mechanism (the candidate should be able to remove minor defects in vehicles) 4. Experience of driving a motor car for atleast 3 years 5. Possessing a Trade Test	
		10	2 years	9	2 years	
		11	60 by direct recruitment 40% promotion	10	100% by Direct Recruitment Failing which by deputation cum absorption Note: Vacancies caused by the incumbent being away on transfer on deputation or long illness or study leave or under other circumstances for a duration of one year or officials of Central Government holding analogous posts on regular basis and processing the qualification prescribed for direct recruitment at column no 7	
		12	<u>Promotion</u> Departmental candidates with 3	11	<u>Deputation/Absorption</u> From amongst the group C employees in pay level-1, Rs 18000-	

			years regular service in posts in GP 1800 and possessing qualification for direct recruitment as in column-7		<p>56900 in NYKS who possesses valid Driving License for Motor Cars on the basis of a Driving Test to assess the competence to drive Motor Cars</p> <p>Failing which</p> <p>from officials holding the post of Dispatch rider on a regular basis or regular Group C employees in Pay Level-1, Rs 18000-56900 in other Ministries of Central Govt. who fulfill the necessary qualifications as mentioned in column 7</p> <p>Note1: (For promotion)</p> <p>Where Juniors who have completed their qualifying/eligibility service are being consider for promotion, their seniors would also be considered provided they are not short of requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.</p> <p>Note 2: (For Deputation)</p> <p>a) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.</p>	
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					<p>Similarly deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>b) The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central Govt. shall ordinarily not exceed three years.</p> <p>c) The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>	
		13		12	<p>Note:</p> <p><i>Committee for confirmation of probation will be the same as mentioned for the post of Administrative Assistant</i></p>	